

**CAPITAL AREA DISTRICT LIBRARY
BOARD MEETING
August 20, 2008**

Members Present: Debora Bloomquist, Margaret Bossenbery, Quenda Story,
Sally Trout, Stuart Wilson

Members Absent: Alma Staton, Joan Trezise

Staff Present: Veronica Beecroft, Julie Chrisinske, Eileen Droscha, Sue Hill,
Maureen Hirten, Barbara Keeler, Julie Laxton, Thais Rousseau,
Kim Stewart, Pat Taylor, Catherine Welscher

Others Present: None

CALL TO ORDER

The Chairperson called the meeting to order at 5:28 p.m.

ROLL CALL

The secretary called the roll:

Bloomquist—Present
Bossenbery—Present
Staton—Absent
Story—Present
Trezise—Absent
Trout—Present
Wilson—Present

COMMUNICATIONS

There were no communications.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

CONSENT AGENDA

Sally Trout moved to add items #2-6 under New Business to the consent agenda. Quenda Story supported the motion. Pat Taylor proposed the addition of an agenda topic related to the extension of CADL's parking agreement. This item was added as item #2 under New Business.

I. Approval of Agenda

Quenda Story moved to approve the consent agenda as amended including the minutes of July 16, 2008, the Financial Report for July, and the July 1 through July

31, 2008 disbursements totaling \$983,700.97. Debora Bloomquist seconded the motion. The motion carried.

2. Approval of Minutes of July 16, 2008
This item was approved by consent.
3. Receipt of July 2008 Financial Report
This item was approved by consent.
4. Disbursements for July 2008
This item was approved by consent.

CHAIRPERSON'S COMMENTS

Margaret Bossenbery expressed gratitude to Board Members for Library Improvement Plan efforts and distributed a token of appreciation.

NEW BUSINESS

1. Public Opinion Survey
The Board reviewed a draft survey prepared by staff and information about polling services. In order to decide whether to proceed with the survey, the board asked staff members to obtain price estimates for the work.
2. Parking Extension Proposal
Deb Bloomquist moved that the parking proposal be extended. Sally Trout seconded the motion. Motion carried.
3. Safe Deposit Box Resolution
This item was approved by consent.
4. Banking Signature Cards Resolution
This item was approved by consent.
5. HUM 105 Employee Recognition
This item was approved by consent.
6. SER 107 Meeting Rooms
This item was approved by consent.
7. Pro Curve Switch Modules
This item was approved by consent.
8. Legislative Update
There was no update.
9. Community Contacts

Sally Trout reported that she spoke with Marty Colburn and the City of Lansing passed the request for Mason to become a participating member.

DIRECTOR'S REPORT

1. An addendum to the July report was distributed. Topics included:
 - Projected renovations and use of shelving donated by MSU and Friends of the Lansing Libraries. Potential Holt Library renovations.
 - A certificate of approval is anticipated from the City of Lansing related to the City of Mason's request for participating municipality status and anticipated steps involved in the process.
 - An individual was prosecuted and incarcerated for checking out and not returning library materials from various libraries including CADL. Part of the settlement requires a payment of owed fees.
 - The negotiating team has formed related to the staff UAW contract. A closed session for the negotiating team to discuss labor negotiations with the Library Board is anticipated at the September 17, 2008 Board meeting.

A gathering of CADL Friends is being coordinated for Sunday, October 19th. Friends groups will be invited to this fun event to honor them during National Friends Week.

2. Introduction of New Head Librarians – information
Maureen Hirten introduced new Head Librarians, Julie Chrisinske, Webberville Head Librarian; Thais Rousseau, Dansville Head Librarian; and Barbara Keeler, Leslie Head Librarian.
3. Michigan Library Association Conference
The early bird deadline for MLA registration is September 5th. A list of programs is included in registration information. Completed registration forms for those Board members wishing to attend were requested. Hotel accommodations can be made for those who would like them.

An emergency purchase of a gear box for the Downtown Lansing Library's cooling fan was approved by the Board Chairperson between board meetings. A total failure may occur and would need immediate replacement. Installation is anticipated for after the cooling system. However, if a failure occurs, the equipment is available for installation.

Pat Taylor contacted the City Assessor's office to set up a meeting with the City Treasurer and the City Attorney to discuss 425 agreements.

CADL paid its share of the 2008 property taxes owed for the recently purchased property on Capitol Ave. CADL is responsible for a portion of taxes owed on this property because the transfer took effect after the taxes were assessed. CADL will submit a request to the tax tribunal to have this money refunded.

PUBLIC, STAFF, AND BOARD COMMENTS

There were no comments.

ADJOURNMENT

Stuart Wilson moved to adjourn the meeting. Sally Trout seconded the motion. The motion carried. The meeting adjourned at 6:28 p.m.