

**CAPITAL AREA DISTRICT LIBRARY
BOARD MEETING
September 17, 2008**

Members Present: Debora Bloomquist, Alma Staton, Quenda Story, Joan Trezise,
Sally Trout, Stuart Wilson

Members Absent: Margaret Bossenbery

Staff Present: Veronica Beecroft, Sue Hill, Maureen Hirten, Kathy Johnson,
Sheryl Knox, Julie Laxton, Kim Stewart, Pat Taylor,
Catherine Welscher

Others Present: Randy Dykhuis, Vince Spagnuolo, Alvin Whitfield

CALL TO ORDER

The Chairperson called the meeting to order at 5:30 p.m.

ROLL CALL

The secretary called the roll:

Bloomquist—Present
Bossenbery—Absent
Staton—Present
Story—Present
Trezise—Present
Trout—Absent (arrived 5:41 p.m.)
Wilson—Absent (arrived 5:46 p.m.)

COMMUNICATIONS

There were no communications.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

CONSENT AGENDA

Debora Bloomquist moved to add items #5 and 6 under New Business to the consent agenda. Alma Staton supported the motion.

I. Approval of Agenda

Deborah Bloomquist moved to approve the consent agenda as amended including the minutes of August 20, 2008, the Financial Report for August, and

the August 1 through August 31 disbursements totaling \$877,593.99. Joan Trezise seconded the motion. The motion carried.

2. Approval of Minutes of August 20, 2008
This item was approved by consent.
3. Receipt of August 2008 Financial Report
This item was approved by consent.
4. Disbursements for August 2008
This item was approved by consent.

CHAIRPERSON'S COMMENTS

A request was made to bring calendars in October with consideration for a retreat date and potential agenda items.

PRESENTATIONS

1. Presentation to Randy Dykhuis
Mr. Dykhuis was presented with a gift of appreciation for his efforts related to the millage campaign. Mr. Dykhuis expressed gratitude for team effort of 30 committee members, Sue Hill, members of the Board, and others.
2. Online Ordering System – Veronica Beecroft
A change is being made to the process for selecting and ordering materials. Current methods and plans for online selection and ordering were shared.
3. Presentation by Liz Kudwa
A business plan competition is being considered for January 2009. The competition's intent is to nurture the entrepreneurial spirit. The process, prizes, and sponsors were highlighted.

NEW BUSINESS

1. Public Opinion Survey
There is interest in conducting a survey to determine reasons for the outcome of the millage election especially a survey that would allow some opportunity to educate the public while asking for feedback.

At the same time concern was expressed for expending time and money for any type of survey when the reasons for the millage election outcome seem obvious.

Stuart Wilson moved to conduct an online public opinion survey. Debora Bloomquist seconded the motion. A roll call vote was held:

Bloomquist—Aye
Bossenbery—Absent
Staton—Nay

Story—Aye
Trezise—Nay
Trout—Nay
Wilson—Nay

The motion failed.

2. Retrieval of Overdue Materials
Stuart Wilson moved to authorize staff to investigate the option of utilizing a firm for collecting funds for overdue materials. Debora Bloomquist seconded the motion. The motion carried.
3. McConnell Award Committee
Alma Staton, Quenda Story, and Joan Trezise were appointed to serve on the McConnell Award Committee.
4. Director's Evaluation Committee
Margaret Bossenbery, Sally Trout, and Quenda Story were appointed to serve on the Director's Evaluation Committee.
5. 2008 Millage Rate
This item was approved by consent.
6. Intelletto RFID Readers
This item was approved by consent.
7. Legislative Update
There was no legislative update.
8. Community Contacts
There were no community contacts.

POLICIES

GOV 101	Establishment Agreement
GOV 103	Bylaws
GOV 201	Services, Facilities, Furniture and Equipment
GOV 202	Strategic Plan
GOV 203	Committee of the Whole Rules of Order
GOV 211	Service to Non-District Municipalities
GOV 213	Public Participation Policy

Sally Trout moved to add policies 103 and 201 to the October Board Meeting agenda for further review. Stuart Wilson seconded the motion. The motion carried.

Joan Trezise moved to approve all other policy items. Alma Staton seconded the motion. The motion carried.

DIRECTOR'S REPORT

1. District Library Amendment Agreement Signatures
Alma Staton has signed copies of the agreement and additional signatures will be obtained. Upon collecting signatures, documents will be presented to the Library of Michigan for endorsement. Once all signatures are obtained, copies will be provided to the municipalities and involved entities.

Further discussion related to an expressed resolution for moving forward is suggested. This topic will be discussed at upcoming meetings.

2. Shelving, Furniture, and Building Changes
Concerns and suggested improvements to the Foster, Haslett, Holt, Downtown Lansing, and Okemos facilities were discussed. The goal is to rearrange furnishings to provide improved staff environment. This proposal will likely reduce some collection space, but is believed to be necessary.

Working with a planner is suggested for three locations and would entail some expense.

Other facility-specific needs and options were shared. Determining what level of action may be pursued toward facilities needs to be addressed. Critical needs for the Downtown Lansing location were discussed.

3. 2009 Draft Goals
Draft goals for 2009 were provided in the agenda packet and feedback is appreciated.
4. Speaking Engagements
Program speaking opportunities through March were shared.
5. Report for August
The August Director's Report was provided in the Board Member packets.

PUBLIC, STAFF, AND BOARD COMMENTS

An update was provided related a meeting with the City Assessor and other parties and the results of the meeting will be shared with the Board.

CLOSED SESSION TO DISCUSS THE NEGOTIATION OF A COLLECTIVE BARGAINING AGREEMENT

Sally Trout moved that the Board go into Closed Executive Session as allowed under the Open Meetings Act, PA 127 of 1976 as last amended, to discuss the negotiation of a collective bargaining agreement. Debora Bloomquist seconded the motion. A roll call vote was held:

Bloomquist—Aye
Bossenbery—Absent
Staton—Aye
Story—Aye
Trezise—Aye
Trout—Aye
Wilson—Aye

The Board went into closed session at 6:49 p.m. The Board returned from closed session at 8:00 p.m.

ADJOURNMENT

Deb Bloomquist moved that the meeting be adjourned. Sally Trout seconded the motion. The motion carried. The meeting adjourned at 8:01 pm.