

**CAPITAL AREA DISTRICT LIBRARY
BOARD MEETING
September 23, 2009**

Members Present: Debora Bloomquist, Margaret Bossenbery, Alma Staton,
Quenda Story, Joan Trezise, Sally Trout

Members Absent: None

Staff Present: Veronica Beecroft, Maureen Hirten, Sheryl Knox, Liz Kudwa,
Julie Laxton, Kim Stewart, Pat Taylor, Catherine Welscher,
Lance Werner

Others Present: None

CALL TO ORDER

The Chairperson called the meeting to order at 5:30 p.m.

ROLL CALL

The secretary called the roll:

Bloomquist—Present
Bossenbery—Present
Staton—Present
Story—Present
Trezise—Present
Trout—Present

COMMUNICATIONS

A note of appreciation was shared from Eileen Droscha for her retirement reception.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

CONSENT AGENDA

Joan Trezise made a motion to move items 1 and 2 from Finance to the Consent Agenda. Lance Werner requested that Marketing Director Introduction and Haslett Staffing Change be added to the agenda under General. Sally Trout made a motion to accept the agenda as amended. Debora Bloomquist seconded the motion. The motion carried.

I. Approval of Agenda

Debora Bloomquist moved to approve the consent agenda as amended including the minutes of August 12, 2009 and the August 1 through August 31

disbursements totaling \$800,883.31. Quenda Story seconded the motion. The motion carried.

2. Approval of Minutes of August 12, 2009
This item was approved by consent.
3. Financial Report for August 2009
This item was approved by consent.
4. Disbursements for August 2009
This item was approved by consent.

CHAIRPERSON'S COMMENTS

There were no Chairperson's Comments.

NEW BUSINESS

There was no new business to report.

General

1. McConnell Committee Appointment
The Board Chairperson appointed Sally Trout, Joan Trezise and Alma Staton to the McConnell Committee.
2. Marketing Director Introduction
Liz Kudwa's first day as CADL's official Marketing Director was last Monday. She has been part of the CADL organization for four years and served as Leslie Head Librarian as well as Business Librarian. Lance Werner welcomed her, noting some of her efforts and achievements.
3. Haslett Staffing Change
Removing ten Library Assistant hours to add 20 Library Page hours is proposed in order to provide more time for Library Assistants to perform their core duties. Quenda Story made a motion to accept the proposed Haslett Staffing Change. Sally Trout seconded the motion. Debora Bloomquist, Margaret Bossenbery, Alma Staton, Quenda Story, and Sally Trout voted yes. Joan Trezise voted no, voicing concern that librarian duties be emphasized. The motion carried.

Finance

1. Form L-4029
This item was approved by consent.
2. 2009 Budget Revisions
This item was approved by consent.

DIRECTOR'S REPORT

Lance Werner stated that he has reformatted the Director's Report and shared the July and August reports. A Director's summary will be included in future reports. The order of some information was changed and some fine line details were removed, but are still maintained. Graphs are included. Equal Opportunity information was voiced as appreciated. Providing these statistics every three months was agreed to be ideal.

PUBLIC, STAFF, AND BOARD COMMENTS

November 11th is reserved for the CADL Conference.

Debora Bloomquist indicated that there haven't been any Young Adult author presentations in a long while and suggested consideration.

Joan Trezise shared a note from the QSAC Committee, stating that as a sizeable library, we have been fortunate to achieve many important goals and maintain high standards.

A comment was made about emergency planning and it was suggested that the Board may wish to take a role in planning. While CADL has plans, procedures, and drills for tornadoes and other issues, catastrophic planning requires a great deal of work and effort.

Lance Werner announced that Jennifer DeGroat is assisting as Interim Head Librarian for Mason and is helping at Aurelius as Interim Head Librarian.

Lance shared that a meeting will be held to address the Business Librarian role and how to best address the vacancy.

November's Committee of the Whole Meeting will be held Tuesday, November 10th as the CADL Conference is November 11th.

ADJOURNMENT

Joan Trezise made a motion to adjourn the meeting. Sally Trout seconded the motion. The motion carried. The meeting adjourned at 6:14 p.m.