

CAPITAL AREA DISTRICT LIBRARIES
BOARD MEETING
February 21, 2024

Members Present: Brian Baer, Debora Bloomquist, Quinn Clifton-O'Donnell, DeYeya Jones, Chris Waltz

Members Absent: Sandy Drake, Ashley Smith

Staff Present: Janet Elliott, Jolee Hamlin, Julie Laxton, Jenny Marr, Miriam Mattison, Michael Moore, Thais Rousseau

Others Present:

CALL TO ORDER

The Chairperson called the meeting to order at 5:30 p.m.

ROLL CALL

Baer – Present

Bloomquist – Present

Clifton-O'Donnell – Present

Drake – Absent with notice

Jones – Present

Smith – Absent with notice

Waltz – Present

Chris Waltz made a motion to approve the absences of Sandy Drake and Ashley Smith from the February 21, 2024, Board Meeting. Quinn Clifton-O'Donnell seconded the motion. The motion carried.

COMMUNICATIONS

There were no communications.

PUBLIC COMMENTS ON AGENDA ITEMS

Brian Baer made a motion to move General item A and Finance items A and B to the consent agenda. Chris Waltz seconded the motion. The motion carried.

CONSENT AGENDA

a. Approval of Agenda

Brian Baer made a motion to approve the agenda as amended. Chris Waltz seconded the motion. The motion carried.

b. Approval of Minutes January 24, 2024

This item was approved by consent.

c. Disbursements for January 2024

This item was approved by consent.

CHAIRPERSON'S COMMENTS

There were no Chairperson's Comments.

NEW BUSINESS

General

a. SER 201 Library Programs

This item was approved by consent.

b. CADL Annual Report

Executive Director Jenny Marr provided an update on the timeline and focus of the 2023 CADL Annual Report, noting that staff are working to streamline the process and maximize impact. A schedule for related branch tours and annual report presentations will be shared with board members once those are scheduled.

c. Legislative Update

The line item for Library State Aid was kept flat again in the Governor's proposed budget. As a result, MLA advocacy meetings are taking place with Legislators to lobby for future increases.

Introduction of the Freedom to Read act is on hold until after the special elections in April.

MLA Advocacy Day is April 16, and a number of CADL staff plan to attend.

d. Community Contacts

There were no community contacts to be reported.

Finance

a. January 2024 Financial Report

This item was approved by consent.

b. Account Signatory Recommendation

This item was approved by consent.

DIRECTOR'S REPORT

- Jenny Marr has been busy during her first weeks as CADL's new Executive Director and appreciates the helpfulness of staff. Along with day-to-day operations, she has been visiting CADL branches and getting involved in Rotary, and she will be attending the State of the City Address in March.
- Quarterly Staff Reading Challenges are open to all CADL staff members, both as creators of quarterly reading lists and participants earning prize-drawing entries for each title read. The lists are created with CADL's diversity and inclusion goals in mind.
- CADL programming in February included a number of Valentine's Day craft programs along with Blind Date with a Book options at several branches.

PUBLIC, STAFF, AND BOARD MEMBER COMMENTS

Debora Bloomquist asked for clarification on a patron question from the January 2024 Director's Report regarding the spring craft show. Assistant Director Jolee Hamlin explained that the juried

craft show was not scheduled to take place this year due to a variety of staffing and logistical issues as well as an overall diminishing return on investment in recent years.

Debora Bloomquist asked for information regarding author visits scheduled for the coming year. Assistant Director Jolee Hamlin shared information on the Michigan Notable Author tour, budget constraints, and upcoming focus areas, noting that CADL has been concentrating on authors with local and regional appeal.

ADJOURNMENT

Debora Bloomquist made a motion to adjourn the meeting. Brian Baer seconded the motion. The motion carried. The meeting was adjourned at 6:02 p.m.

Respectfully submitted,

Debora Bloomquist
Secretary