

CAPITAL AREA DISTRICT LIBRARIES BOARD MEETING

5:30 PM, WEDNESDAY, FEBRUARY 26, 2025 BOARD ROOM 401 S CAPITOL AVE., LANSING, MI 48933 517-367-6300

Mission Statement:

Empowering our diverse communities to learn, imagine and connect.

AGENDA

CALL TO ORDER

ROLL CALL

COMMUNICATIONS

APPROVAL OF AGENDA (action)

PUBLIC COMMENTS ON AGENDA ITEMS

CONSENT AGENDA (action)

- a. Approval of Minutes January 22, 2025 (enc action)
- b. Approval of Closed Session Minutes February 19, 2025 (distributed separately)
- c. Disbursements for January 2025 (enc action)

CHAIRPERSON'S COMMENTS

PRESENTATION

a. Executive Director's Annual Report

NEW BUSINESS

<u>General</u>

- a. Executive Director Upcoming Travel (distributed separately)
- b. Strategic Planning Special Meeting Dates (enc action)
- c. Legislative Update
- d. Community Contacts

Finance

a. January 2025 Financial Report (enc – action)

DIRECTOR'S REPORT

PUBLIC, STAFF, AND BOARD MEMBER COMMENTS

ADJOURNMENT

CAPITAL AREA DISTRICT LIBRARIES BOARD MEETING

January 22, 2025

Members Present: Brian Baer, Debora Bloomquist, Sandy Drake, Quinn O'Donnell, Ashley Smith, Mark Stewart, Julie Vandenboom

Members Absent:

Staff Present: Janet Elliott, Jolee Hamlin, Julie Laxton, Jenny Marr, Miriam Mattison, Victoria Meadows, Michael Moore

Others Present: Randy Dykhuis

CALL TO ORDER

The Chairperson called the meeting to order at 5:30 p.m.

ROLL CALL

Baer – Present Bloomquist – Present Drake – Present O'Donnell – Present Smith – Present Stewart – Present Vandenboom – Present

COMMUNICATIONS

Several cards were shared with the Board. The board received a card from CADL Aurelius staff thanking them for the "Love my Library" shirts; a card was shared from a Williamston patron with appreciation for the Williamston library and staff; and a card was shared from the new Dean of Libraries at MSU.

Executive Director Jenny Marr highlighted some comments made through marketing/social media. A regular on Facebook gave a special shoutout for CADL's holiday events, the winner of the Friday Freebie drawing expressed her excitement, and a number of positive references to CADL's programming and services have been made on community Facebook group posts.

APPROVAL OF AGENDA

Ashley Smith made a motion to move Finance items A, B, and C to the Consent Agenda. Quinn O'Donnell seconded the motion. The motion carried.

Quinn O'Donnell made a motion to approve the Agenda as amended. Ashley Smith seconded the motion. The motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS

Public comments were heard.

CONSENT AGENDA

Mark Stewart made a motion to approve the consent agenda. Julie Vandenboom seconded the motion. The motion carried.

- a. <u>Approval of Minutes December 18, 2024</u> This item was approved by consent.
- b. <u>Disbursements for December 2024</u> This item was approved by consent.

CHAIRPERSON'S COMMENTS

Brian Baer noted his excitement for the upcoming strategic planning.

NEW BUSINESS

General

a. <u>Strategic Planning Committee Appointments</u>

Board Chair Brian Baer appointed Debora Bloomquist, Quinn O'Donnell, and Mark Stewart to serve as members of the Strategic Planning Committee.

b. MMLC Board Representative

Capital Area District Libraries is a member of the Mideastern Michigan Library Cooperative (MMLC) and has a dedicated seat on the MMLC Board. A new CADL representative needs to be appointed, and Board members are reaching out to potential candidates.

c. Legislative Update

The Freedom to Read bills did not pass in lame duck. MLA will schedule some meetings with new legislators to introduce themselves and talk about the issues affecting libraries. There are no current plans to reintroduce any legislation, but it is under discussion.

CADL is waiting to see what the legislature does about the minimum wage and earned time off legislation which would apply to CADL's Page employees. Currently, the new changes will take effect on February 21 unless the legislature amends the changes.

Executive Director Jenny Marr will travel with a delegation from the Library of Michigan to Washington D.C. for an annual advocacy day in March. Concerns being raised that affect CADL include federal eRate funding, IMLS grant funding, infrastructure spending, and intellectual freedom.

d. Community Contacts

Sandy Drake attended Friends of the Library meetings in Mason, Webberville, Haslett, and Okemos.

Finance

a. Preliminary December 2024 Financial Report

There were no changes to the preliminary December 2024 Financial Report that was presented at the January 15 Committee of the Whole meeting.

This item was approved by consent.

 <u>Boling Janitorial Contract Recommendation</u> It is recommended to approve the Executive Director to sign a 1-year contract extension for Boling Janitorial Services for 1/1/25-12/31/25.

This item was approved by consent.

c. Legal Services Renewal Recommendation

It is recommended that the Capital Area District Library continue to use the legal serves of the law firm of Murphy and Spagnuolo. The budgeted amount for services rendered in 2025 is \$40,000.

This item was approved by consent.

DIRECTOR'S REPORT

- CADL is one of 50 libraries nationwide to be selected to participate in a pilot program that will allow schools and libraries to use the E-rate program to fund cybersecurity infrastructure.
- Municipalities are responsible for ice and snow removal, and CADL's Operations Team helps supplement as needed.
- The middle staff elevator at CADL Downtown is currently out of order, and a part for repair is on order.
- Dansville Head Librarian, Lynn Harper, has turned in her notice. Her last day will be February 7, and the job will be posted soon.
- The City of Lansing HRCS grant application was submitted. \$20,000 was requested for contracting social services through Advent House. Grant awards won't be announced until July.
- MeLCat statistics for 2024 are now available: CADL was the #1 lender and the #2 borrower.
- Upcoming outreach events include PBS Kids Day with WKAR on January 25 and Wharton Center Family event on February 2.
- CADL's January/February grogram guide is available online, and the Yeti to Read: 2025 Winter Reading Challenge is underway.
- A group is using the Haslett meeting room for a discussion about school curriculum. Their use of the room complies with our meeting room use policy, and Executive Director Jenny Marr is planning to be present to provide staff support if needed.
- MCLS Executive Director, Scott Garrison, paid a visit and thanked CADL staff Heidi Butler and Sophie Steiner for their work with the Michigan Digital Preservation Network.
- The State Aid Survey is due February 1. The statistical report is submitted each year to be eligible for state aid and IMLS grants.
- The Stockbridge renovation will begin in March. Operations Director Michael Moore shared carpet and wood samples with the Board.
- The audit has begun; CADL is working with AHP (Andrew, Hooper, Pavlik) CPAs again this year.

• All CADL Branches were closed on Monday, January 20 for the MLK holiday.

PUBLIC, STAFF, AND BOARD MEMBER COMMENTS

Debora Bloomquist asked if CADL would have a presence at the Women's Expo at the Lansing Center this year. CADL is not scheduled to be a part of the 2025 event.

ADJOURNMENT

Sandy Drake made a motion to adjourn the meeting. Debora Bloomquist seconded the motion. The motion carried. The meeting adjourned at 6:02 pm.

02/04/2025

CHECK REGISTER FOR CAPITAL AREA DISTRICT LIBRARIES CHECK DATE 01/01/2025 - 01/31/2025

Check Date	Check	Vendor Name	Description	Amount
Bank MAIN MAIN	۱C			
Check Type: EFT				
01/03/2025	2504(E)	ACRISURE/44 NORTH	PRESCRIPTION CLAIMS	2,100.74
01/03/2025	2505(E)	BRIDGEALL LIBRARIES LIMITED	2025 COLLECTIONHQ SUB	25,553.00
01/03/2025	2506-9(E)	INGRAM LIBRARY SERVICES	BOOKS	3,563.49
01/03/2025	2510(E)	LAGARDA SECURITY	SECURITY SVCS W/E 12/15/24	2,758.14
01/03/2025	2511(E)	MAXOR PLUS	PRESCRIPTION CLAIMS	2,502.90
01/03/2025	2512(E)	MICHAEL MOORE	MILEAGE 12/2-12/27/24	469.27
01/03/2025	2513-14(E)	MIDWEST TAPE	BLURAYS, MUSIC, DVD, AUDIOBOOKS	7,681.30
01/03/2025	2515(E)	PENNER, JARED	10/24-12/24 CELL PHONE REIMBURSEMENT	45.00
01/03/2025	2516(E)	STAPLES ADVANTAGE	OFFICE SUPPLIES	737.55
01/03/2025	2517(E)	ACRISURE/44 NORTH	METLIFE 1/2025	1,795.78
01/03/2025	2518(E)	TASC	BENEFITS FUNDING	2,898.47
01/07/2025	2519(E)	BAKER & TAYLOR BOOKS	BOOKS	7,092.87
01/10/2025	2520(E)	ACRISURE/44 NORTH	PRESCRIPTION CLAIMS	3,197.65
01/10/2025	2521(E)	AMAZON	AMAZON INVOICES 2024	4,771.68
01/10/2025	2522(E)	BARNES & NOBLE	12/2024 MAGNOLIA	99.90
01/10/2025	2523(E)	CDW GOVERNMENT INC	NEW DIGITAL MARKETING TV REPLACEMENTS	799.00
01/10/2025	2524(E)	CENGAGE LEARNING INC/GALE	BOOKS	963.25
01/10/2025	2525-27(E)	INGRAM LIBRARY SERVICES	BOOKS	2,865.40
01/10/2025	2528(E)	KANOPY INC	12/2024 PLAY CREDITS	2,625.65
01/10/2025	2529(E)	LAGARDA SECURITY	SECURITY SVCS W/E 12/22/24	2,973.06
01/10/2025	2530(E)	MAXOR PLUS	PRESCRIPTION CLAIMS	1,184.13
01/10/2025	2531(E)	MICHIGAN FLEET FUELING SOLUTIO	N VEHICLE FUEL 12/15-12/31/24	628.55
01/10/2025	2532(E)	MIDWEST TAPE	DVD,AUDIOBOOKS,MUSIC	1,988.11
01/10/2025	2533(E)	OVERDRIVE INC	CONTENT PURCHASE	30,000.00
01/10/2025	2534(E)	PROQUEST LLC	2025 HISTORICAL NEWSPAPERS MICHIGAN RENEW	7,240.41
01/10/2025	2535(E)	SPRINGSHARE LLC	PATRON VERIFICATION SERVICES - 2024	857.70
01/10/2025	2536(E)	STAPLES ADVANTAGE	OFFICE SUPPLIES	734.69
01/10/2025	2537(E)	TASC	BENEFITS FUNDING	769.44
01/10/2025	2538(E)	THE LIBRARY NETWORK	DEEP FREEZE SUBSCRIPTION 10/1/2024-9/30/25	980.00
01/10/2025	2539(E)	BOARD OF WATER & LIGHT	401 11/5-12/10/24	10,819.71
01/10/2025	2540(E)	BOARD OF WATER & LIGHT	123 11/9-12/7/24	8,085.25
01/10/2025	2541(E)	BOARD OF WATER & LIGHT	427 1FL SIGN 11/9-12/9/24	79.03
01/10/2025	2542(E)	BOARD OF WATER & LIGHT	3500 108 11/9-12/7/24	1,417.07
01/10/2025	2543(E)	BOARD OF WATER & LIGHT	3500 1/2 11/8-12/6/24	119.24
01/10/2025	2544(E)	CONSUMERS ENERGY	201 11/12-12/11/24	548.63
01/10/2025	2545(E)	CONSUMERS ENERGY	4321 3 11/12-12/11/24	351.85
01/10/2025	2546(E)	CONSUMERS ENERGY	4321 4 11/9-12/11/24	251.98
01/10/2025	2547(E)	CONSUMERS ENERGY	4321 1 11/12-12/11/24	227.33
01/10/2025	2548(E)	CONSUMERS ENERGY	145 11/14-12/15/24	1,020.20
01/10/2025	2549(E)	CONSUMERS ENERGY	1379 11/14-12/15/24	199.76
01/10/2025	2550(E)	CONSUMERS ENERGY	401 11/9-12/12/24	20.38
01/10/2025	2551(E)	CONSUMERS ENERGY	427 11/9-12/12/24	18.00
01/10/2025	2552(E)	CONSUMERS ENERGY	4321 2 11/11-12/11/24	451.94
01/10/2025	2553(E)	CONSUMERS ENERGY	126 11/15-12/16/24	742.19
01/10/2025	2554(E)	CONSUMERS ENERGY	3500 107B 11/13-12/12/24	260.64
01/10/2025	2555(E)	CONSUMERS ENERGY	3500 109B 11/13-12/12/24	57.77
01/10/2025	2556(E)	MIDWEST TAPE	12/2024 DIGITAL CONTENT	37,702.18
01/17/2025	2557(E)	ACRISURE/44 NORTH	PRESCRIPTION CLAIMS	300.89
01/17/2025	2558(E)	AMAZON	AMAZON	3,900.66
01/17/2025	2559(E)	BAKER & TAYLOR BOOKS	BOOKS	8,319.84
01/17/2025	2560(E)	CENGAGE LEARNING INC/GALE	2025 GALE ANALYTICS 1ST QTR EXT, BOOKS	3,784.42
01/17/2025	2561(E)	CONSUMERS ENERGY	115 11/19-12/18/24	170.75
01/17/2025	2562(E)	DELTA DENTAL PLAN OF MICHIGAN	DENTAL PREMIUM 1/2025	228.15

			POOKS	1 000 00
01/17/2025 01/17/2025	2563-64(E) 2565(E)	INGRAM LIBRARY SERVICES LAGARDA SECURITY	BOOKS SECURITY SVCS W/E 12/30/2024	1,962.29 1,993.98
01/17/2025	2566(E)	MIDWEST TAPE	MUSIC,DVD	2,761.09
01/17/2025	2567(E)	STAPLES ADVANTAGE	OFFICE SUPPLIES	90.68
01/17/2025	2568(E)	SUSEELA EYAL	MILEAGE 12/3-12/26/24	28.34
01/17/2025	2569(E)	T-MOBILE	HOT SPOTS 11/21-12/20/24	4,938.22
01/17/2025	2570(E)	TASC	BENEFITS FUNDING	4,938.22
01/17/2025	2571(E)	CONSUMERS ENERGY	3500 109A 10/16-12/12/24	121.97
01/19/2025	2572-77(E)	RAMP BUSINESS CORPORATION	*SEE NEXT PAGE	33,823.35
01/31/2025	2578(E)	ABRAHAM WASHINGTON LLC	2/2025 PARKING	4,520.00
01/31/2025	2579(E)	AT&T	SERVICE 1/1-1/31/2025	24.00
01/31/2025	2580(E)	DELTA DENTAL PLAN OF MICHIGAN	12/2024 DENTAL CLAIMS	1,915.00
01/31/2025	2581(E)	DTE ENERGY	117 12/5/24-1/6/25	182.39
01/31/2025	2582-88(E)	INGRAM LIBRARY SERVICES	BOOKS	8,358.01
01/31/2025	2589(E)	LAGARDA SECURITY	SECURITY SVCS 12/31/2- 1/12/25	5,123.05
01/31/2025	2590(E)	MICHIGAN FLEET FUELING SOLUTION		745.37
01/31/2025	2591(E)	MIDWEST TAPE	DVD,AUDIOBOOKS,MUSIC	2,235.34
01/31/2025	2592(E)	OVERDRIVE INC	CONTENT PURCHASE	30,000.00
01/31/2025	2593(E)	PHARMACY DATA MANAGEMENT INC		4,612.12
01/31/2025	2594(E)	STAPLES ADVANTAGE	OFFICE SUPPLIES	535.47
01/31/2025	2595(E)	TASC	BENEFITS FUNDING	2,640.51
01/31/2025	2596(E)	VISION SERVICE PLAN	1/2025 VISION PREMIUM	910.72
01/31/2025	2597(E)	ACRISURE/44 NORTH	PRESCRIPTION CLAIMS	436.42
01/31/2025	2598(E)	ACRISURE/44 NORTH	2/2024 METLIFE	1,715.04
01/31/2025	2599(E)	GRANGER CONTAINER SERVICE INC		259.65
01/31/2025	2600(E)	GRANGER CONTAINER SERVICE INC		143.24
01/31/2025	2601(E)	GRANGER CONTAINER SERVICE INC		91.00
01/31/2025	2602(E)	TASC	BENEFITS FUNDING	645.04
Total EFT Tr				310,308.04
				010,000101
Check Type: Pap	ber			
01/21/2025	56671	ADDIS ENTERPRISES LLC	2025 ENTERPRISES STAGING SITE FEE	120.00
				120.00
01/21/2025	56672	AMANDA VORCE/PETTY CASH	SUPPLIES FOR PROGRAMS	140.43
01/21/2025 01/21/2025	56672 56673	AMANDA VORCE/PETTY CASH BLACKSTONE PUBLISHING INC		
			SUPPLIES FOR PROGRAMS AUDIOBOOKS	140.43
01/21/2025	56673	BLACKSTONE PUBLISHING INC	SUPPLIES FOR PROGRAMS AUDIOBOOKS	140.43 465.75
01/21/2025 01/21/2025	56673 56674	BLACKSTONE PUBLISHING INC BLOOMFIELD TOWNSHIP PUBLIC LIB	SUPPLIES FOR PROGRAMS AUDIOBOOKS F LOST BOOK 31160041452173	140.43 465.75 33.00
01/21/2025 01/21/2025 01/21/2025	56673 56674 56675	BLACKSTONE PUBLISHING INC BLOOMFIELD TOWNSHIP PUBLIC LIB BOOKPAGE INC	SUPPLIES FOR PROGRAMS AUDIOBOOKS F LOST BOOK 31160041452173 2/2025-1/2026 SUBSCRIPTION	140.43 465.75 33.00 2,940.00
01/21/2025 01/21/2025 01/21/2025 01/21/2025	56673 56674 56675 56676	BLACKSTONE PUBLISHING INC BLOOMFIELD TOWNSHIP PUBLIC LIB BOOKPAGE INC BRIDGMAN PUBLIC LIBRARY	SUPPLIES FOR PROGRAMS AUDIOBOOKS F LOST BOOK 31160041452173 2/2025-1/2026 SUBSCRIPTION LOST GRAPHIC NOVELS	140.43 465.75 33.00 2,940.00 99.93
01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025	56673 56674 56675 56676 56677	BLACKSTONE PUBLISHING INC BLOOMFIELD TOWNSHIP PUBLIC LIB BOOKPAGE INC BRIDGMAN PUBLIC LIBRARY CAPITAL AREA LITERACY COALITION	SUPPLIES FOR PROGRAMS AUDIOBOOKS F LOST BOOK 31160041452173 2/2025-1/2026 SUBSCRIPTION LOST GRAPHIC NOVELS CADL CARES FUNDS FOR 2022, 2023 & 2024	140.43 465.75 33.00 2,940.00 99.93 3,200.00
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01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025	56673 56674 56675 56676 56677 56678 56679 56680	BLACKSTONE PUBLISHING INC BLOOMFIELD TOWNSHIP PUBLIC LIB BOOKPAGE INC BRIDGMAN PUBLIC LIBRARY CAPITAL AREA LITERACY COALITION CENTRAL BUSINESS SYSTEMS INC CENTRAL SECURITY ALARM INC CHARLOTTE COMMUNITY LIBRARY	SUPPLIES FOR PROGRAMS AUDIOBOOKS F LOST BOOK 31160041452173 2/2025-1/2026 SUBSCRIPTION LOST GRAPHIC NOVELS CADL CARES FUNDS FOR 2022, 2023 & 2024 12/2024 PRINT COLLECTIONS BURG MONITORING 2/25-4/25 DAMAGED BOOK 180956	140.43 465.75 33.00 2,940.00 99.93 3,200.00 1,153.43 149.85 29.99
01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025	56673 56674 56675 56676 56677 56678 56679 56680 56681	BLACKSTONE PUBLISHING INC BLOOMFIELD TOWNSHIP PUBLIC LIB BOOKPAGE INC BRIDGMAN PUBLIC LIBRARY CAPITAL AREA LITERACY COALITION CENTRAL BUSINESS SYSTEMS INC CENTRAL SECURITY ALARM INC CHARLOTTE COMMUNITY LIBRARY CITY OF DEARBORN	SUPPLIES FOR PROGRAMS AUDIOBOOKS F LOST BOOK 31160041452173 2/2025-1/2026 SUBSCRIPTION LOST GRAPHIC NOVELS CADL CARES FUNDS FOR 2022, 2023 & 2024 12/2024 PRINT COLLECTIONS BURG MONITORING 2/25-4/25 DAMAGED BOOK 180956 LOST BOOK 31206560 W/S 10/1-12/31/24	140.43 465.75 33.00 2,940.00 99.93 3,200.00 1,153.43 149.85 29.99 23.74
01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025	56673 56674 56675 56676 56677 56678 56679 56680 56681 56681	BLACKSTONE PUBLISHING INC BLOOMFIELD TOWNSHIP PUBLIC LIB BOOKPAGE INC BRIDGMAN PUBLIC LIBRARY CAPITAL AREA LITERACY COALITION CENTRAL BUSINESS SYSTEMS INC CENTRAL SECURITY ALARM INC CHARLOTTE COMMUNITY LIBRARY CITY OF DEARBORN CITY OF LESLIE	SUPPLIES FOR PROGRAMS AUDIOBOOKS F LOST BOOK 31160041452173 2/2025-1/2026 SUBSCRIPTION LOST GRAPHIC NOVELS CADL CARES FUNDS FOR 2022, 2023 & 2024 12/2024 PRINT COLLECTIONS BURG MONITORING 2/25-4/25 DAMAGED BOOK 180956 LOST BOOK 31206560 W/S 10/1-12/31/24	140.43 465.75 33.00 2,940.00 99.93 3,200.00 1,153.43 149.85 29.99 23.74 182.30
01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025	56673 56674 56675 56676 56677 56678 56679 56680 56681 56681 56682 56683	BLACKSTONE PUBLISHING INC BLOOMFIELD TOWNSHIP PUBLIC LIB BOOKPAGE INC BRIDGMAN PUBLIC LIBRARY CAPITAL AREA LITERACY COALITION CENTRAL BUSINESS SYSTEMS INC CENTRAL SECURITY ALARM INC CHARLOTTE COMMUNITY LIBRARY CITY OF DEARBORN CITY OF LESLIE COLLABORATIVE SUMMER LIBRARY F	SUPPLIES FOR PROGRAMS AUDIOBOOKS F LOST BOOK 31160041452173 2/2025-1/2026 SUBSCRIPTION LOST GRAPHIC NOVELS CADL CARES FUNDS FOR 2022, 2023 & 2024 12/2024 PRINT COLLECTIONS BURG MONITORING 2/25-4/25 DAMAGED BOOK 180956 LOST BOOK 31206560 W/S 10/1-12/31/24 PI SRC 2025 SHIRT ORDER	140.43 465.75 33.00 2,940.00 99.93 3,200.00 1,153.43 149.85 29.99 23.74 182.30 2,958.01
01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025	56673 56674 56675 56676 56677 56678 56679 56680 56681 56682 56683 56683	BLACKSTONE PUBLISHING INC BLOOMFIELD TOWNSHIP PUBLIC LIB BOOKPAGE INC BRIDGMAN PUBLIC LIBRARY CAPITAL AREA LITERACY COALITION CENTRAL BUSINESS SYSTEMS INC CENTRAL SECURITY ALARM INC CHARLOTTE COMMUNITY LIBRARY CITY OF DEARBORN CITY OF LESLIE COLLABORATIVE SUMMER LIBRARY F EARL NICHOLSON	SUPPLIES FOR PROGRAMS AUDIOBOOKS F LOST BOOK 31160041452173 2/2025-1/2026 SUBSCRIPTION LOST GRAPHIC NOVELS CADL CARES FUNDS FOR 2022, 2023 & 2024 12/2024 PRINT COLLECTIONS BURG MONITORING 2/25-4/25 DAMAGED BOOK 180956 LOST BOOK 31206560 W/S 10/1-12/31/24 PI SRC 2025 SHIRT ORDER 10/24-12/24 CELLPHONE REIMBURSEMENT	$\begin{array}{c} 140.43\\ 465.75\\ 33.00\\ 2,940.00\\ 99.93\\ 3,200.00\\ 1,153.43\\ 149.85\\ 29.99\\ 23.74\\ 182.30\\ 2,958.01\\ 45.00\end{array}$
01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025	56673 56674 56675 56676 56677 56678 56679 56680 56681 56681 56682 56683 56684 56684	BLACKSTONE PUBLISHING INC BLOOMFIELD TOWNSHIP PUBLIC LIB BOOKPAGE INC BRIDGMAN PUBLIC LIBRARY CAPITAL AREA LITERACY COALITION CENTRAL BUSINESS SYSTEMS INC CENTRAL SECURITY ALARM INC CHARLOTTE COMMUNITY LIBRARY CITY OF DEARBORN CITY OF LESLIE COLLABORATIVE SUMMER LIBRARY F EARL NICHOLSON EATON RAPIDS PUBLIC LIBRARY	SUPPLIES FOR PROGRAMS AUDIOBOOKS F LOST BOOK 31160041452173 2/2025-1/2026 SUBSCRIPTION LOST GRAPHIC NOVELS CADL CARES FUNDS FOR 2022, 2023 & 2024 12/2024 PRINT COLLECTIONS BURG MONITORING 2/25-4/25 DAMAGED BOOK 180956 LOST BOOK 31206560 W/S 10/1-12/31/24 PI SRC 2025 SHIRT ORDER 10/24-12/24 CELLPHONE REIMBURSEMENT DAMAGED BOOK	$\begin{array}{c} 140.43\\ 465.75\\ 33.00\\ 2,940.00\\ 99.93\\ 3,200.00\\ 1,153.43\\ 149.85\\ 29.99\\ 23.74\\ 182.30\\ 2,958.01\\ 45.00\\ 16.95\end{array}$
01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025	56673 56674 56675 56676 56677 56678 56679 56680 56681 56681 56682 56683 56684 56685 56685	BLACKSTONE PUBLISHING INC BLOOMFIELD TOWNSHIP PUBLIC LIB BOOKPAGE INC BRIDGMAN PUBLIC LIBRARY CAPITAL AREA LITERACY COALITION CENTRAL BUSINESS SYSTEMS INC CENTRAL SECURITY ALARM INC CHARLOTTE COMMUNITY LIBRARY CITY OF DEARBORN CITY OF LESLIE COLLABORATIVE SUMMER LIBRARY F EARL NICHOLSON EATON RAPIDS PUBLIC LIBRARY ELAJ GERALD GRAY	SUPPLIES FOR PROGRAMS AUDIOBOOKS F LOST BOOK 31160041452173 2/2025-1/2026 SUBSCRIPTION LOST GRAPHIC NOVELS CADL CARES FUNDS FOR 2022, 2023 & 2024 12/2024 PRINT COLLECTIONS BURG MONITORING 2/25-4/25 DAMAGED BOOK 180956 LOST BOOK 31206560 W/S 10/1-12/31/24 PI SRC 2025 SHIRT ORDER 10/24-12/24 CELLPHONE REIMBURSEMENT DAMAGED BOOK 12/2024 ADVERTISING	$\begin{array}{c} 140.43\\ 465.75\\ 33.00\\ 2,940.00\\ 99.93\\ 3,200.00\\ 1,153.43\\ 149.85\\ 29.99\\ 23.74\\ 182.30\\ 2,958.01\\ 45.00\\ 16.95\\ 10.00\\ \end{array}$
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01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025	56673 56674 56675 56676 56677 56678 56679 56680 56681 56682 56683 56683 56684 56685 56685 56686 56687 56688	BLACKSTONE PUBLISHING INC BLOOMFIELD TOWNSHIP PUBLIC LIB BOOKPAGE INC BRIDGMAN PUBLIC LIBRARY CAPITAL AREA LITERACY COALITION CENTRAL BUSINESS SYSTEMS INC CENTRAL SECURITY ALARM INC CHARLOTTE COMMUNITY LIBRARY CITY OF DEARBORN CITY OF LESLIE COLLABORATIVE SUMMER LIBRARY F EARL NICHOLSON EATON RAPIDS PUBLIC LIBRARY ELAJ GERALD GRAY GOODYEAR COMMERCIAL TIRE & SEF	SUPPLIES FOR PROGRAMS AUDIOBOOKS FLOST BOOK 31160041452173 2/2025-1/2026 SUBSCRIPTION LOST GRAPHIC NOVELS CADL CARES FUNDS FOR 2022, 2023 & 2024 12/2024 PRINT COLLECTIONS BURG MONITORING 2/25-4/25 DAMAGED BOOK 180956 LOST BOOK 31206560 W/S 10/1-12/31/24 PISRC 2025 SHIRT ORDER 10/24-12/24 CELLPHONE REIMBURSEMENT DAMAGED BOOK 12/2024 ADVERTISING 10/24-12/24 CELLPHONE REIMBURSEMENT AU/24-12/24 CELLPHONE REIMBURSEMENT 3 OIL/TIRE CHANGE VIN 5540,0816,1224	140.43 465.75 33.00 2,940.00 99.93 3,200.00 1,153.43 149.85 29.99 23.74 182.30 2,958.01 45.00 16.95 10.00 45.00 1,219.97
01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025 01/21/2025	56673 56674 56675 56676 56677 56678 56679 56680 56681 56682 56683 56684 56685 56684 56685 56686 56687 56688	BLACKSTONE PUBLISHING INC BLOOMFIELD TOWNSHIP PUBLIC LIB BOOKPAGE INC BRIDGMAN PUBLIC LIBRARY CAPITAL AREA LITERACY COALITION CENTRAL BUSINESS SYSTEMS INC CENTRAL SECURITY ALARM INC CHARLOTTE COMMUNITY LIBRARY CITY OF DEARBORN CITY OF LESLIE COLLABORATIVE SUMMER LIBRARY F EARL NICHOLSON EATON RAPIDS PUBLIC LIBRARY ELAJ GERALD GRAY GOODYEAR COMMERCIAL TIRE & SEF HEIDI BUTLER	SUPPLIES FOR PROGRAMS AUDIOBOOKS FLOST BOOK 31160041452173 2/2025-1/2026 SUBSCRIPTION LOST GRAPHIC NOVELS CADL CARES FUNDS FOR 2022, 2023 & 2024 12/2024 PRINT COLLECTIONS BURG MONITORING 2/25-4/25 DAMAGED BOOK 180956 LOST BOOK 31206560 W/S 10/1-12/31/24 PISRC 2025 SHIRT ORDER 10/24-12/24 CELLPHONE REIMBURSEMENT DAMAGED BOOK 12/2024 ADVERTISING 10/24-12/24 CELLPHONE REIMBURSEMENT 3 OIL/TIRE CHANGE VIN 5540,0816,1224 REIMBURSEMENT-PHOTO FINISHING-LH PROJECT	140.43 465.75 33.00 2,940.00 99.93 3,200.00 1,153.43 149.85 29.99 23.74 182.30 2,958.01 45.00 16.95 10.00 45.00 1,219.97 60.00
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01/21/2025 01/21/2025	56673 56674 56675 56675 56677 56678 56679 56680 56681 56682 56683 56684 56685 56684 56685 56686 56687 56688 56689 56690 56691 56692 56693 56694 56695 56696 56697	BLACKSTONE PUBLISHING INC BLOOMFIELD TOWNSHIP PUBLIC LIB BOOKPAGE INC BRIDGMAN PUBLIC LIBRARY CAPITAL AREA LITERACY COALITION CENTRAL BUSINESS SYSTEMS INC CENTRAL SECURITY ALARM INC CHARLOTTE COMMUNITY LIBRARY CITY OF DEARBORN CITY OF DEARBORN CITY OF LESLIE COLLABORATIVE SUMMER LIBRARY F EARL NICHOLSON EATON RAPIDS PUBLIC LIBRARY ELAJ GERALD GRAY GOODYEAR COMMERCIAL TIRE & SEF HEIDI BUTLER HOLT LIONS CLUB IMPACT SOLUTIONS INGHAM COUNTY GENEALOGICAL SO INGHAM COUNTY TREASURER INNOVATIVE INTERFACES, INC. JENNIFER DEGROAT/PETTY CASH JENNIFER HUSTON JESSICA M TROTTER	SUPPLIES FOR PROGRAMS AUDIOBOOKS FLOST BOOK 31160041452173 2/2025-1/2026 SUBSCRIPTION LOST GRAPHIC NOVELS CADL CARES FUNDS FOR 2022, 2023 & 2024 12/2024 PRINT COLLECTIONS BURG MONITORING 2/25-4/25 DAMAGED BOOK 180956 LOST BOOK 31206560 W/S 10/1-12/31/24 PISRC 2025 SHIRT ORDER 10/24-12/24 CELLPHONE REIMBURSEMENT DAMAGED BOOK 12/2024 ADVERTISING 10/24-12/24 CELLPHONE REIMBURSEMENT AMAGED BOOK 12/2024 ADVERTISING 10/24-12/24 CELLPHONE REIMBURSEMENT CANNUAL 2025 DUES-K WALTER 100 NAME TAGS WITH MAGNET BACKING 2025 ANNUAL DUES AUCTION 2024 CHRGBKS,BRD REVIEW/TAX VALUE (SIERRA CORE BUNDLE, CLOUD HOSTING & SKYRIVE 12/2024 PROGRAM SUPPLIES MILEAGE 2/21-12/18/24	140.43 465.75 33.00 2,940.00 99.93 3,200.00 1,153.43 149.85 29.99 23.74 182.30 2,958.01 45.00 1,219.97 60.00 92.00 598.36 20.00 22,972.73 156,400.97 70.74 100.04 89.71

01/21/2025	56700	KATHRYN SHAW MILEAGE 12/19	9-12/26/24 4.96
01/21/2025	56701		STER FOR LCL HX 45.00
01/21/2025	56702	LESLIE AREA CHAMBER COMMERCE 2025 MEMBER	SHIP DUES 50.00
01/21/2025	56703	LOGISOFT COMPUTER PRODUCTS LL(12/1/2024 - 11/	/30/2025 3 10 PACKS 4,150.68
01/21/2025	56704	MARISELA GARZA MILEAGE 11/14	49.38
01/21/2025	56705	MARK BUZZITTA MILEAGE 12/4-	12/12/24 75.71
01/21/2025	56706	MASON AREA CHAMBER OF COMMER 2025 MEMBER	SHIP DUES H GOUPIL 125.00
01/21/2025	56707	MELISSA COLE/ PETTY CASH PRGRAM SUPP	LIES 1/16-9/13/24 207.40
01/21/2025	56708	MELISSA COLE/PETTY CASH PROGRAM SUP	PPLIES, STAMPS 255.27
01/21/2025	56709	MICHIGAN MUNICIPAL RISK MANAGEI 3RD INSTALL IN	NS 8/18/24-8/18/25 16,185.25
01/21/2025	56710	MIDWEST ALARM SERVICES 2025 ALARMS/	SERVICE FIRE & BURG SL & OK 1,476.00
01/21/2025	56711	MIRIAM MATTISON - PETTY CASH BOOKMOBILE	
01/21/2025	56712	MULTI-CULTURAL BOOKS & VIDEOS BOOKS	651.13
01/21/2025	56713	MURPHY & SPAGNUOLO PC 12/2024 LEGAL	_SVCS 1,151.00
01/21/2025	56714	NORTHERN MICHIGAN UNIVERSITY LOST BOOK 31	
01/21/2025	56715	PLAYAWAY PRODUCTS LLC AUDIOBOOKS	1,685.96
01/21/2025	56716	PUBLIC LIBRARIES OF SAGINAW DAMAGED BOO	DK 31390008668871 10.49
01/21/2025	56717	R & D LANDSCAPE LLC 12/2024 SNOW	//ICE REMOVAL 2,448.00
01/21/2025	56718	REICHSTETTER, JULIEANNE REIMBURSE NO	ON-RESIDENT FEE 50.00
01/21/2025	56719	RICOH USA INC COPIES 3RD FL	FINANCE AREA 66.77
01/21/2025	56720	ROSALIE MARSHALL MILEAGE 8/26-	11/14/24 84.89
01/21/2025	56721	SAI KRISHNAMURTHI MILEAGE 11/21	1-12/19/24 12.73
01/21/2025	56722	SAVAGE, ANITA MILEAGE 12/3-	12/20/24 45.56
01/21/2025	56723	SCHOLASTIC INC 2025 BOOKFLI	X SUBSCRIPTION 7,712.00
01/21/2025	56724	SHLB COALITION SHLB MEMBER	SHIP 2/1/25-1/31/26 500.00
01/21/2025	56725	SHOUTBOMB LLC MESSAGING 1/	(1/25 - 12/31/25 6,594.00
01/21/2025	56726	SHUYLER CLARK MILEAGE 11/15	5-12/19/24 79.33
01/21/2025	56727	SOUTHGATE VETERANS MEMORIAL LII LOST DVD	16.99
01/21/2025	56728	STERLING HEIGHTS PUBLIC LIBRARY LOST BOOK 31	231008838132 36.99
01/21/2025	56729	SUSAN BISSONNETTE BAKING CHIPS	-PROGRAMMING 80.59
01/21/2025	56730	TECH LOGIC CORPORATION EXPRESS CHEC	CK SOFTWARE LICENSE 1/1-12/31/25 6,126.12
01/21/2025	56731	THOMAS MOORE - PETTY CASH PROGRAM SUP	PPLIES 79.81
01/21/2025	56732	TOWNSQUARE MEDIA LANSING 12/2024 ADVER	RTISING 1,500.00
01/21/2025	56733	TRAVERSE AREA DISTRICT LIBRARY LOST/DAMAGE	D ITEM 11111027629262 25.95
01/21/2025	56734	UAW LOCAL 2256 12/2024 UNION	N DUES 3,155.84
01/21/2025	56735	UNIQUE 12/2024 CHAT	SERVICE, PLACEMENTS 1,770.70
01/21/2025	56736	VILLAGE OF DANSVILLE SEWER 9/1-11/	/30/24 66.75
01/21/2025	56737	VILLAGE OF STOCKBRIDGE 200 9/23-12/19	0/24 201.01
01/21/2025	56738	WEBB, CHRISTINE THE ART OF INS	SANITY PROGRAM 350.00
01/21/2025	56739	WILLIAMSTON COMMUNITY SCHOOLS 10/24-12/24 CI	LEANING & UTILITES 4,523.25
01/21/2025	56740	WLAJ 12/2024 ADVEF	RTISING 125.00
01/21/2025	56741	WLNS 12/2024 ADVER	RTISING 1,210.00
01/21/2025	56742	ZAYO GROUP LLC 1/1-3/31/25 W/	AN AND INTERNET 2,147.40
01/21/2025	56743	ZOOBEAN BEANSTACK 3/	9/25-3/8/26 5,907.30
Total Paper	Cł		264,383.15

MAIN TOTALS: Total of 172 Check Less 17 Void Check Total of 155 Disbur

574,691.19 0.00 574,691.19

CHECK REGISTER FOR CAPITAL AREA DISTRICT LIBRARIES

CHECK DATE 01/01/2025 - 01/31/2025

01/10/2025. 2573(E) RAMP BUSINESS CORPORATION VEIT TO READ RACK CARD BEORDER 19265 95.00 WATER COOLER 1/2025 15/0 LAGOR 4,639.52 17.2-238/25 QTRLY MAINT ADREEMENT 957.00 NO HEAT DOWNTOWN 12/23-12/0 LAGOR 4,639.52 17.2-238/25 QTRLY MAINT ADREEMENT 957.00 5G HOTSPOTS FOR INTERNET BACKUP AT OUT COUNTY BRANCHES 1,085.00 PEST CONTROL 1/3/25 84.00 MOBILE BEACON PLANS FOR BRANCH BACKUPS 64.00 MOBILE BEACON PLANS FOR BRANCH BACKUPS 84.00 MOBILE BEACH 84.00 MOBILE BEACON PLANS FOR BRANCH BACKUPS 84.00 MOBILE BEACH 8	Check Date Check	Vendor Name	Description	Amount
WATER COOLER J 2025 15.00 NO HEAT DOWNTOWN 123-126 LABOR 4,649.62 1.11-222825 QTRJ: MAINT AGREEMENT 987.00 121-1223124 QTRJ: MAINT AGREEMENT 483.00 SG HOTSPOTTS FOR INTERNET TRACKUP AT OUT COUNTY BRANCHS 83.00 PEST CONTROL 1/3/25 68.00 PEST CONTROL 1/3/25 68.00 PEST CONTROL 1/3/25 68.00 MOBILE BEACON PLANS FOR BRANCH BACKUPS 63.00 MOBILE DEACON PLANS FOR BRANCH BACKUPS 63.00 VWS 10/01-51.05/05 72.000 2025 ANNUAL DUES H BUTLER 73.00 2025 ANNUAL DUES H BUTLER 73.00 2025 MI OFALS MEMBERSHIP 180.00 WWS 10/01-51.05/05 50.00 DOWNPAYMENT R6 AT AU 7/30/2025 50.00 DOWNEATE GLADE 73.80 </td <td>01/19/2025 2573(E)</td> <td>RAMP BUSINESS CORPORATION</td> <td>YETI TO READ RACK CARD REORDER</td> <td>194.58</td>	01/19/2025 2573(E)	RAMP BUSINESS CORPORATION	YETI TO READ RACK CARD REORDER	194.58
NP HEAT DOWNTOWN 12/3-12/61 LABOR 4,648.02 11/3 / 22/82/S QTRLY MAINT AGREEMENT 967.00 12/1 / 22/87/S QTRLY MAINT AGREEMENT 483.00 SG HOTSPOTS FOR INTERNET BACKUP AT OUT COUNTY BRANCHES 1.065.00 PEST CONTROL 1/9/25 68.00 PEST CONTROL 1/9/25 68.00 PEST CONTROL 1/9/25 68.00 POBLE BEACON PLANS FOR BRANCH BACKUPS 63.00 MOBLE BEACON PLANS FOR BRANCH BACKUPS 63.00 2025 MINUAL DUES H BUTLEN 31.00 BOOKS 272.00 2025 MINUAL DUES H BUTLEN 31.00 BOOKS 272.00 2025 MINUAL DUES H BUTLEN 31.00 BOOKS 272.00 2025 MI DEALS MEMBERSHIP 61.00 UNS MINUES TUT.3/31/25 SL 55.00 DOWNPAYINT PRG AT AU 7/30/2025 50.00 DAWNAYINT PRG AT AU 7/30/2025 50.00 RAINK, TIRE GUACE 7.37 SAFETY CLASSES, BUCKT, FOLDING KNIFE 50.85 NOW SHOUL CLEANER 7.36 NOW SHOUL CLEANER 50.85 ICUMP, CONNECTORS, CABLE TES 11.660			WATER COOLER 1/2025	95.00
11/2-2222 QTRLY NAINT GORESMENT 967.00 12/1-12/31/24 QTRLY MAINT GORESMENT 483.00 05 HOTSPOTS FOR INFERT BACKUP AT OUT COUNTY BRANCHES 1,086.00 PEST CONTROL 17/25 68.00 PEST CONTROL 17/25 68.00 MOBILE BEACON PLANS FOR BRANCH BACKUPS 63.00 DOUES NEELCON PLANS FOR BRANCH BACKUPS 63.00 DOUES ANNUAL DUES H BUTLER 31.00 BOOKS 80.00 2025 MID EALS MEMBERSHIP 180.00 VWS 10/15 11/15/24 85.86 LOST BOOK BACCODE: 39015103467218 180.00 VWS 10/15 11/15/24 85.86 LOST BOOK BACCODE: 39015103467218 180.00 TRASH SERVICE 1/-3/31/25 SL 55.00 DOWNPAYMENT PRIG AT AU 7/30/2025 50.00 RANK, THE GUAGE 9.37 SINOW SHOVEL 17.37 CLAMP, CONNECTORS, CABLE THES 16.34 WINDSHIELD CLEAARE 7.36 ROCK SALT, LOCK 73.37 SAFT GLASSES, BUCKET, FOLDING KNIFE 50.85 ICE MELT 21.84 PICTURE BOOK NEIGHBORHODD LABELS 11.66 MURE SUBLE 35.75 PAPER TOWEL 30.75 DAFT HISSUE 50.42 DICS SLEEVES 55.118 BATH TISSUE <td< td=""><td></td><td></td><td>WATER COOLER 1/2025</td><td>15.00</td></td<>			WATER COOLER 1/2025	15.00
121-123/23 (24 QTRV MAINT AGREEMENT 443.00 SG HOTSPOR FOR INTERNET BACKUP AT OUT COUNTY BRANCHES 1,085.00 PEST CONTROL 1/3/25 68.00 PEST CONTROL 1/3/25 64.00 MOBILE BEACON PLANS FOR BRANCH BACKUPS 63.00 MOBILE BEACON PLANS FOR BRANCH BACKUPS 840.00 2025 ANNUAL DUES H BUTLER 31.00 BOOKS 720.00 2025 ANNUAL DUES H BUTLER 31.00 WS 10/15-11/15/24 85.60 LOOT BOOK BARCODE: 39015103467216 160.00 TRASH SVC 1/1-3/31/25 SL 55.00 DOWNPAYMIN FRG AT AU 7/90/2025 60.00 DOWNPAYMIN FRG AT AU 7/90/2025 60.00 RAINX, TRE GUAGE 93.87 SKOW SHOVEL 71.3731/25 DL DOWNPAYMIN FRG AT AU 7/90/2025 60.00 DOWNPAYMIN FRG AT AU 7/90/2025 60.00 RAINX, TRE GUAGE 93.87 SKOW SHOVEL 73.77 CLAMP, CONNECTORS, CABLE TES 16.34 WINDSHIELD CLEANER 7.36 ROCK SALT, LOCK 73.77 SAFETY CLASSES, BUCKT, FOLDING KNIFE 60.85 LCE MELT 21.04			NO HEAT DOWNTOWN 12/3-12/6 LABOR	4,649.82
SG HOTSPOTS FOR INTERNET BACKUP AT OUT COUNTY BRANCHES 1,065.00 PEST CONTROL 1/3/25 88.00 PEST CONTROL 1/3/25 68.00 MOBILE BECON PLANS FOR BRANCH BACKUPS 63.00 MOBILE BEACON PLANS FOR BRANCH BACKUPS 840.00 2025 ANNUAL DUES H BUTLER 31.00 BOOKS 8000 2025 MI DEALS MRMBERSHIP 180.00 WIS 101/5-11/15/21 85.86 LOST BOOK BARCODE: 39015103467216 150.00 TRASH SERVICE 1/1-3/31/25 SL 55.00 TRASH SERVICE 1/1-3/31/25 SL 55.00 DOWNPAYMNT PRG AT AU 7/30/2025 50.00 DOWNPAYMNT PRG AT AU 7/30/2025 50.00 DOWNPAYMNT PRG AT AU 7/30/2025 50.00 RAIN, TINE GUADE 73.37 SNOW SHOVEL 73.37 SNOW SHOVEL 73.47 DICC SEEVES 50.18 ROCK SALT, LOCK 73.77 SAEFW OLASSES, BUCKET, FOLDING KINFE 50.50 PAPER TOWEL, DOT NEIGHBORHOOD LABELS 11.66 WE BOOK REGHES 51.18 BATH TISSUE 55.50 <td< td=""><td></td><td></td><td>1/1-2/28/25 QTRLY MAINT AGREEMENT</td><td>967.00</td></td<>			1/1-2/28/25 QTRLY MAINT AGREEMENT	967.00
PEST CONTROL 1/3/25 83.00 PEST CONTROL 1/3/25 68.00 PEST CONTROL 1/3/25 64.00 MOBILE BEACON PLANS FOR BRANCH BACKUPS 83.00 MOBILE DEACON PLANS FOR BRANCH BACKUPS 840.00 2025 ANNUAL DUES H BUTLER 31.00 BOOKS 720.00 2025 MI DEALS MEMBERSHIP 180.00 WIS 10/15 11/15/24 85.86 LOST BOOK BARCODE: 39015103467216 180.00 TRASH SERVICE 1/1-3/31/25 SL 55.00 DOWNPAYMINT PRG AT AU 7/30/2025 50.00 DOWNPAYMINT PRG AT AU 7/30/2025 50.01 DOWNPAYMINT PRG AT AU 7/30/2025 50.02 DOWNEATHE UCCLEANER 7.36 ROCK SALT, LOCK 73.77 SAFETY GLASES, BUCKT, FOLDING KNIFE 50.85 LCE MELT 21.344 DISC SLEEVES 51.135 BATH TISSUE 36.75			12/1-12/31/24 QTRLY MAINT AGREEMENT	483.00
PEST CONTROL 1/3/25 66.00 PEST CONTROL 1/3/25 64.00 MOBILE BEACON PLANS FOR BRANCH BACKUPS 63.00 MOBILE EBACON PLANS FOR BRANCH BACKUPS 64.00 2025 MIDEALS MEMBERSHIP 10.00 BOOKS 720.00 2025 MIDEALS MEMBERSHIP 18.00 WIS 101/5 11/15/24 85.86 LOST BOOK BARCODE: 39015103467216 15.00 TRASH SEWICE 1/1-3/12/25 L 50.00 TRASH SEWICE 1/1-3/12/25 L 50.00 DOWNPAYMENT PRG AT AU 7/302025 50.00 DOWNEATHE GUACE 73.67 CLAMP, CONNECTORS, CABLETTES 16.34 WINDSHIELD CLEANER 7.36 FOCK SALT, LOCK 73.77 SAFETY OLASSES, BUCKET, FOLDING KNIFE 50.85 IDEC BLEVES 51.13 DISC SLEEVES 51.31 BATH TISSUE 55.50 PAPER TOWEL			5G HOTSPOTS FOR INTERNET BACKUP AT OUT COUNTY BRANCHES	1,085.00
PEST CONTROL 1/7/25 64.00 MOBILE EFACON PLANS FOR BRANCH BACKUPS 63.00 2025 ANNUAL DUES H BUTLER 31.00 BOOKS 720.00 DOOKS 720.00 DOOKS 720.00 DOOKS 720.00 VIS 10/15-11/15/24 85.80 LOST BOOK BARCODE: 39015103/467216 150.00 TRASH SERVICE 1/1-3/31/25 L 55.00 DOWNPAYMNT PRG AT U7/30/225 50.00 DOWNPAYMNT PRG AT U7/30/225 50.00 DOWNPAYMNT PRG AT U7/30/225 50.00 ROK SAT, LOCK 73.77 SNOW SHOVEL 71.97 CLAMP, CONNECTORS, CABLE TIES 61.34 WINDSHIELD CLEANER 7.36 POCK TUBE BOOK INFIGHBORHOOD LABELS 116.60 WE - BOOK EASELS 13.43 DISC SLEVES 51.18 BATH TISSUE 87.99 MAT TISSUE 79.99 BATH TISSUE 79.5 BATH TISSUE 71.55 12/2024 MAT SERVICE 75.15 DATERT TOWEL 80.74			PEST CONTROL 1/3/25	83.00
MOBILE EEACON PLANS FOR BRANCH BACKUPS 63.00 MOBILE BEACON PLANS FOR BRANCH BACKUPS 640.00 2025 ANUALD UES H BUTLER 31.00 BOOKS 720.00 2025 MURLD UES H BUTLER 31.00 2026 MURLS SEWCE 11-373125 85.66 LOST BOOK BARCODE: 39015103467216 55.00 TRASH SEWCE 11-3731225 DL 55.00 DOWNPAYMNT PRG AT AU 7/30/2025 50.00 DOWNPAYMNT PRG AT AU 7/30/2025 60.85 SNOW SHOVEL 17.87 SNOW SHOVEL 73.67 CLAMP, CONNECTORS, CABLE TIES 60.85 ICE MELT 21.84 PICTURE BOOK NEIGHBORHOOD LABELS 116.60 WINDSHIELD CIEANER 37.57 PAPEET TOWEL 57.55 DISC SLEEVES 51.18 BATH TISSUE 98.90 AT TISSUE, PAPER TOWEL, SOAP 495.52 TOWEL, BATH TIS			PEST CONTROL 1/3/25	68.00
MOBILE BEACON PLANS FOR BRANCH BACKUPS 840.00 2023 ANNUAL DUES H BUTLER 31.00 BOOKS 720.00 2025 MI DEALS MEMBERSHIP 180.00 W/S 10/15-11/15/24 85.86 LOST BOOK BARCODE: 39015103467215 55.00 TRASH SERVICE 1/1-3/31/25 SL 55.00 DOWNPAYMNT PRG AT AU 7/30/2025 50.00 DOWNPAYMNT PRG AT AU 7/30/2025 50.00 RAINA, TIRE GUAGE 93.87 SNOW SHOVEL 7.37 SNOW SHOVEL 7.36 ROCK SALT, LOCK 7.37 SAFETY GLASSES, BUCKET, FOLDING KNIFE 50.85 LOE MELT 21.94 PICTURE BOOK NEIGHBORHOOD LABELS 116.60 WE - BOOK RASELS 13.43 DISC SLEEVES 55.118 BATH TISSUE 35.75 PAPER TOWEL 45.52 DAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER TOWEL, BATH TISSUE, SOAP 495.32 SUBSCRIPTION 1/11/26			PEST CONTROL 1/7/25	64.00
2025 ANNUAL DUES H BUTLER 31.00 BOCKS 722.00 BOCKS 722.01 W/S 10/15-11/15/24 85.60 W/S 10/15-11/15/24 85.60 UST BOCK BARCODE: 39015103467216 55.00 TRASH SERVICE 1/1-3/31/25 SL 55.00 TRASH SVC 1/1-3/31/25 DL 55.00 DOWNPAYMNT PRG AT 0/7/30/2025 50.00 NOW SHOVEL 17.87 CLAMP, CONNECTORS, CABLE TIES 16.34 WINDSHIELD CLEANER 7.36 ROCK SALT, LOCK 77.37 SAFET VG LASSES, BUCKET, FOLDING KNIFE 50.85 ICE MELT 21.94 PICTURE BOOK NEIGHBORHOOD LABELS 11.660 WIN E- BOOK EASELS 33.43 DISC SLEEVES 55.11 BATH TISSUE 35.75 PAPER TOWEL 84.77 ATH TISSUE, NAPER TOWEL, SOAP 39.026 BATH TISSUE, NAPER TOWEL, SOAP 39.026 BATH TISSUE, SUE VEX 55.10 12/2024 MATS ERVICE 57.155 12/2024 MATS ERVICE 57.155 12/2024 MATS ERVICE 57.55 PAPER TOWEL 60.7			MOBILE BEACON PLANS FOR BRANCH BACKUPS	63.00
BOOKS 720.00 2025 MI DEALS MEMBERSHIP 180.00 UV/S 1015-11/15/24 85.86 LOST BOOK BARCODE: 39015103467216 150.00 TRASH SKC1/1-3/31/25 SL 55.00 TRASH SKC1/1-3/31/25 SL 56.00 DOWNPAYMNT PRG AT 40/7/30/2025 50.00 DOWNPAYMNT PRG AT 40/7/30/2025 50.00 DOWNPAYMNT PRG AT 40/7/30/2025 50.00 SNOW SHOVEL 71.97 CLAMP, CONNECTORS, CABLE TIES 18.44 WINDSHIELD CLEANER 73.66 ROCK SALT, LOCK 73.77 SAFETY GLASSES, BUCKET, FOLDING KNIFE 50.85 ICE MELT 21.94 PICTURE BOOK EASELS 116.60 WE - BOOK EASELS 133.43 DISC SLEEVES 55.11 BATH TISSUE 35.75 PAPER TOWEL SAFE PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER 35.90 PAPER TOWEL, BATH TISSUE, SOAP 14,789.74 12/2024 HANTSONICS 57.55 PAPER TOWEL, BATH TISSUE, SOAP 49.52			MOBILE BEACON PLANS FOR BRANCH BACKUPS	840.00
2025 MI DEALS MEMBERSHIP 180.00 W/S 10/15-11/15/24 85.86 LOST FLOXE BARCODE: 39015103467216 150.00 TRASH SERVICE 1/1-3/31/25 SL 55.00 DOWNPAYMENT PRO AT AU 7/30/2025 50.00 DOWNPAYMENT PRO AT AU 7/30/2025 50.00 DOWNPAYMENT PRO AT AU 7/30/2025 50.00 RAINK, TIRE GUAGE 98.87 SINOW SHOVEL 17.37 CLAMP, CONNECTORS, CABLE TIES 18.34 WINDSHIELD CLEANER 7.36 ROCK SALT, LOCK 73.77 SAFETY GLASSES, BUCKET, FOLDING KNIFE 50.85 ICE MELT 21.94 PICTURE BOOK NEIGHBORHOOD LABELS 116.60 WE - BOOK ASELS 133.43 DISC SLEEVES 55.18 BATH TISSUE 87.99 BATH TISSUE 87.99 BATH TISSUE 35.55 PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL, PAPER TOWEL, SOAP 35.55 PAPER TOWEL, BATH TISSUE, SOAP 35.40 MONTHLY WEBSTE HOST ING CHARGES 27.83 MENGRAFT SERVICE 57.15			2025 ANNUAL DUES H BUTLER	31.00
W/S 10/15-11/15/24 85.86 LOST BOOK BARCODE: 39015103467216 150.00 TRASH SERVICE 11/3/31/25 DL 55.00 DOWNPAYMNT PR6 AT AU 7/30/2025 50.00 RAINX, TIRE GLAGE 93.87 SNOW SHOVEL 17.97 CLAMP, CONNECTORS, CABLE TIES 16.34 WINDSHELD CLEANER 7.36 ROCK SALT, LOCK 73.77 SAFETY GLASSES, BUCKET, FOLDING KNIFE 50.85 ICE MELT 21.94 PICTURE BOOK NEIGHBORHOOD LABELS 116.60 WE - BOOK KASELS 33.33 DISC SCLEEVES 55.11.8 BATH TISSUE 87.79 BATH TISSUE, PAPER TOWEL 45.75 PAPER TOWEL 35.50 PAPER TOWEL 60.74 12/2024 JANTORIAL SVC 14.789.74 12/2024 JANTORIAL SVC 14.789.74 <t< td=""><td></td><td></td><td>BOOKS</td><td>720.00</td></t<>			BOOKS	720.00
LOST BOOK BARCODE: 39015103467216 150.00 TRASH SERVICE 1/1-3/31/25 SL 55.00 DOWNPAYMNT PRG AT AU 7/30/2025 50.00 RAINX, THE GUAGE 93.87 SNOW SHOVEL 17.97 CLAMP, CONNECTORS, CABLE TIES 16.34 WINDSHIELD CLEANER 7.36 ROCK SALT, LOCK 73.77 SAFETY GLASSES, BUCKET, FOLDING KNIFE 50.85 ICE MELT 21.94 PICTURE BOOK NEIGHBORHOOD LABELS 116.60 WE -BOOK EASELS 133.43 DISC SLEEVES 55.11 BATH TISSUE 7.57 PAPER TOWEL 45.57 BATH TISSUE, PAPER TOWEL, SOAP 390.26 BATH TISSUE, FAPER TOWEL, SOAP 390.26 DATH TISSUE, FAPER TOWEL, SOAP 35.50 PAPER TOWEL 67.15 12/2024 JANT SERVICE 57.15			2025 MI DEALS MEMBERSHIP	180.00
TRASH SERVICE 1/1-3/31/25 SL 55.00 TRASH SVC 1/1-3/31/25 DL 55.00 DOWNPAYMIN PRG ATAU 7/30/2025 50.00 RAINX, TIRE GUAGE 93.87 SNOW SHOVEL 17.97 CLAMP, CONNECTORS, CABLE TIES 16.34 WINDSHIELD CLEANER 7.36 ROCK SALT, LOCK 73.77 SAFETY GLASSES, BUCKET, FOLDING KNIFE 50.85 ICE MELT 21.94 PICTURE BOOK NEIGHBORHOOD LABELS 118.60 WE - BOOK EASELS 133.43 DISC SLEEVES 55.18 BATH TISSUE 87.99 BATH TISSUE, PAPER TOWEL 45.75 PAPER TOWEL 45.75 PAPER TOWEL 45.75 PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER TOWEL, BATH TISSUE, SOAP 495.32			W/S 10/15-11/15/24	85.86
TRASH SVC 1/1-3/31/25 DL 55.00 DOWNPAYMNT PRG AT AU 7/30/2025 50.00 RAINX, TIRE GUAGE 38.87 SNOW SHOVEL 17.97 CLAMP, CONNECTORS, CABLE TIES 16.34 WINDSHIELD CLEANER 7.36 ROCK SALT, LOCK 73.77 SAFETY GLASSES, BUCKET, FOLDING KNIFE 50.85 ICE MELT 21.94 PICTURE BOOK NEIGHBORHOOD LABELS 116.60 WE - BOOK EASELS 133.43 DISC SLEEVES 55.18 BATH TISSUE 87.99 BATH TISSUE 87.57 PAPER TOWEL 45.75 BATH TISSUE 35.75 PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER 35.70 PAPER TOWEL 60.74 12/2024 MAT SERVICE 571.55 12/2024 JANT CORLING VALUES VALIDATION API ACCESS 54.00 MONTHLY WEBSTE HOSTING CHARGES 278.30 SUBSCRIPTION 1/12/25 / SFD SID FOR BOARD 42.96 AMERTY ADDRESS VALIDATION API ACCESS 54.00 MONTHLY WEBSTE HOSTING CHARGES 278.30 SUBSCRIPTION 1/11/25 /11/126 99.00 </td <td></td> <td></td> <td>LOST BOOK BARCODE: 39015103467216</td> <td>150.00</td>			LOST BOOK BARCODE: 39015103467216	150.00
DOWNPAYMNT PRG AT AU 7/30/2025 50.00 RAINX, TIRE GUACE 93.87 SNOW SHOVEL 17.97 CLAMP, CONNECTORS, CABLE TIES 16.34 WINDSHIELD CLEANER 7.36 ROCK SALT, LOCK 73.77 SAFETY GLASSES, BUCKT, FOLDING KNIFE 50.85 ICE MELT 21.94 PICTURE BOOK KEIGHBORHOOD LABELS 116.60 WE - BOOK KASELS 33.43 DISC SLEEVES 551.18 BATH TISSUE 87.99 BATH TISSUE 35.75 PAPER TOWEL 45.75 BATH TISSUE, PAPER TOWEL, SOAP 35.02 PAPER TOWEL 60.74 12/2024 MAT SERVICE 571.55 12/2024 JANITORIAL SVC 14.789.74 MITORIAL SVC 14.789.74 MONTHLY WEBSITE HOSTING CHARGES 279.30 SUBSCRIPTION 1/11/25.11/11/26 99.00 1/2-2/52 MINECRAFT SERVER 29.94 AMERICAN GIRL DOLD BLOARDES 42.96 CARD SLEEVES 98.19 SUBSCRIPTION 1/12-2/2/25 19.90 1/2-2/52 MINE			TRASH SERVICE 1/1-3/31/25 SL	55.00
RAINX, TIRE GUAGE 93.87 SNOW SHOVEL 17.97 CIAMP, CONNECTORS, CABLE TIES 16.34 WINDSHIELD CLEANER 7.36 ROCK SALT, LOCK 73.77 SAFETY GLASSES, BUCKET, FOLDING KNIFE 50.85 ICE MELT 21.94 PICTURE BOOK NEIGHBORHOOD LABELS 116.60 WE - BOOK FASELS 133.43 DISC SLEEVES 551.18 BATH TISSUE 78.79 BATH TISSUE 35.75 PAPER TOWEL 45.75 BATH TISSUE, PAPER TOWEL, SOAP 390.26 BATH TISSUE, PAPER TOWEL, SOAP 35.50 PAPER TOWEL 60.74 12/2024 JANTORIAL SVC 14.789.74 12/2025 JANDIGTAL PHONE LINES VIAIAD 73.31			TRASH SVC 1/1-3/31/25 DL	55.00
SNOW SHOVEL 17.97 CLAMP, CONNECTORS, CABLE TIES 18.34 WINDSHIELD CLEANER 7.36 ROCK SALT, LOCK 73.77 SAFETY GLASSES, BUCKET, FOLDING KNIFE 50.85 ICE MELT 21.94 PICTURE BOOK NEIGHBORHOOD LABELS 116.60 WE - BOOK KASELS 133.43 DISC SLEEVES 551.18 BATH TISSUE 87.99 BATH TISSUE 35.75 PAPER TOWEL 45.75 BATH TISSUE, PAPER TOWEL, SOAP 390.26 BATH TISSUE, PAPER TOWEL, SOAP 390.26 BATH TISSUE, PAPER TOWEL, SOAP 395.32 TOWEL PAPER 35.50 PAPER TOWEL 405.32 TOWEL PAPER 35.10 PAPER TOWEL 60.74 12/2024 MAT SERVICE 571.55 12/2024 MAT SERVICE 571.55 12/2024 MAT SERVICE 573.30 SMARTY ADDRESS VALIDATION API ACCESS 54.00 MONTHLY WEBSITE HOSTING CHARGES 278.30 SUBSCRIPTION 1/11/26 99.00 1/6-2/5/25 MINECRAFT SERVER 29.84 AMERICAN GIRL DOLL BLANKETS JAN 2			DOWNPAYMNT PRG AT AU 7/30/2025	50.00
CLAMP, CONNECTORS, CABLE TIES 16.34 WINDSHIELD CLEANER 7.36 ROCK SALT, LOCK 73.77 SAFETY GLASSES, BUCKET, FOLDING KNIFE 50.85 ICE MELT 21.94 PICTURE BOOK NEIGHBORHOOD LABELS 116.60 WE - BOOK KASELS 113.43 DISC SLEEVES 551.18 BATH TISSUE 87.99 BATH TISSUE 87.99 BATH TISSUE 85.75 PAPER TOWEL 45.75 BATH TISSUE, PAPER TOWEL, SOAP 390.26 BATH TISSUE, NOAP 390.26 BATH TISSUE, AND TOWEL, BATH TISSUE, SOAP 35.50 PAPER TOWEL, BATH TISSUE, SOAP 35.50 PAPER TOWEL, BATH TISSUE, SOAP 35.32 TOWEL PAPER 35.50 12/2024 MAT SERVICE 571.55 12/2024 MAT SERVICE 571.55 12/2024 MAT SERVICE 573.31 SMARTY ADDRESS VALIDATION API ACCESS 54.00 MONTHLY WEBSITE HOSTING CHARGES 278.30 SUBSCRIPTION 11/12/5-111/26 99.00 1/6-2/5/25 MINECRAFT SERVER 29.94 AMENCAN GIRL DOLL BLANKETS IAN 2025 110.92 </td <td></td> <td></td> <td>RAINX, TIRE GUAGE</td> <td>93.87</td>			RAINX, TIRE GUAGE	93.87
WINDSHIELD CLEANER 7.36 ROCK SALT, LOCK 73.77 SAFETY GLASSES, BUCKET, FOLDING KNIFE 50.85 ICE MELT 21.94 PICTURE BOOK NEIGHBORHOOD LABELS 116.60 WE - BOOK EASELS 133.43 DISC SLEEVES 551.18 BATH TISSUE 75.99 BATH TISSUE 35.75 PAPER TOWEL 45.75 BATH TISSUE 35.75 PAPER TOWEL, SOAP 390.26 BATH TISSUE 35.75 PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER TOWEL, SOAP 35.50 PAPER TOWEL 57.55 PAPER TOWEL 57.55 PAPER TOWEL 35.75 PAPER TOWEL 35.75 PAPER TOWEL 35.75 PAPER TOWEL 57.55			SNOW SHOVEL	17.97
ROCK SALT, LOCK 73.77 SAFETY GLASSES, BUCKET, FOLDING KNIFE 50.85 ICE MELT 21.94 PICTURE BOOK NEIGHBORHOOD LABELS 116.60 WE + BOOK EASELS 133.43 DISC SLEEVES 551.18 BATH TISSUE 87.99 BATH TISSUE 87.99 BATH TISSUE 45.75 PAPER TOWEL 45.75 BATH TISSUE, PAPER TOWEL, SOAP 390.26 BATH TISSUE, PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER 35.50 PAPER TOWEL 60.74 12/2024 MAT SERVICE 571.55 12/2024 MAT SERVICE 571.55 12/2024 JANITORIAL SVC 14.789.74 1/2025 3 FISS DIGITAL PHONE LINES VIA IAD 73.31 SMARTY ADDRESS VALIDATION API ACCESS 54.00 MONTHLY WEBSITE HOSTING CHARGES 278.30 SUBSCRIPTION 1/11/25.111/26 99.00 1/6-2/5/25 MINECRAFT SERVER 29.94 AMERICAN GIRL DOL BLANKETS JAN 2025 110.92 JANUARY 2025 FOOD FOR BOARD 42.96 CARD SLEEVES 98.19 SUBSCRIPTION 1/12-2/2/25 59.90 </td <td></td> <td></td> <td>CLAMP, CONNECTORS, CABLE TIES</td> <td>16.34</td>			CLAMP, CONNECTORS, CABLE TIES	16.34
SAFETY GLASSES, BUCKET, FOLDING KNIFE 50.85 ICE MELT 21.94 PICTURE BOOK NEIGHBORHOOD LABELS 116.60 WE - BOOK FASELS 133.43 DISC SLEEVES 551.18 BATH TISSUE 67.99 BATH TISSUE 67.99 BATH TISSUE 35.75 PAPER TOWEL 45.75 BATH TISSUE 35.75 PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER TOWEL 60.74 12/2024 MAT SERVICE 571.55 12/2024 MAT SERVICE 571.55 12/2024 MAT SERVICE 571.55 12/2024 MAT SERVICE 573.91 SMARTY ADDRESS VALIDATION API ACCESS 54.00 MONTHLY WEBSITE HOSTING CHARGES 278.30 SUBSCRIPTION 1/11/25-1/11/26 99.00 1/6-2/5/25 MINECRAFT SERVER 29.94 AMERICAN GIRL DOLL BLANKETS JAN 2025 110.92 JANUARY 2025 FOOD FOR BOARD 42.96 CARD SLEEVES 98.19 SUBSCRIPTION 1/2-2/2/25 59.90 PLAYAWAY RETURN POSTAGE 6.44 <t< td=""><td></td><td></td><td>WINDSHIELD CLEANER</td><td>7.36</td></t<>			WINDSHIELD CLEANER	7.36
ICE MELT 21.94 PICTURE BOOK NEIGHBORHOOD LABELS 116.60 WE - BOOK KASELS 133.43 DISC SLEEVES 551.18 BATH TISSUE 87.99 BATH TISSUE 35.75 PAPER TOWEL 45.75 BATH TISSUE, PAPER TOWEL, SOAP 390.26 BATH TISSUE 35.75 PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER 35.50 PAPER TOWEL 60.74 12/2024 MAT SERVICE 571.55 12/2024 MAT SERVICE 571.55 12/2024 MAT SERVICE 571.55 12/2024 JANITORIAL SVC 14.788.74 12/2023 JSKD IDIGTAL PHONE LINES VIA IAD 73.31 SMARTY ADDRESS VALIDATION API ACCESS 54.00 MONTHLY WEBSITE HOSTING CHARGES 278.30 SUBSCRIPTION 1/11/25-1/11/26 99.00 1/6-2/5/25 MINECRAFT SERVER 29.94 AMERICAN GIRL DOLL BLANKETS JAN 2025 110.92 JANUARY 2025 FOOD FOR BOARD 42.96 CARD SLEEVES 38.91 SUBSCRIPTION 1/2-2/2/25 59.90 PLAYAWAY RETURN POSTAGE 6.44 1			ROCK SALT, LOCK	73.77
PICTURE BOOK NEIGHBORHOOD LABELS 116.60 WE - BOOK EASELS 133.43 DISC SLEEVES 551.18 BATH TISSUE 87.99 BATH TISSUE 35.75 PAPER TOWEL 45.75 BATH TISSUE, PAPER TOWEL, SOAP 390.26 BATH TISSUE, PAPER TOWEL, SOAP 390.26 BATH TISSUE, PAPER TOWEL, SOAP 35.75 PAPER TOWEL 35.75 PAPER TOWEL 35.76 PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER 35.76 PAPER TOWEL 60.74 12/2024 MAT SERVICE 571.55 12/2024 JANITORIAL SVC 14,789.74 1/2025 3 FXS DIGITAL PHONE LINES VIA IAD 73.31 SMARTY ADDRESS VALIDATION API ACCESS 54.00 MONTHLY WEBSITE HOSTING CHARGES 278.30 SUBSCRIPTION 1/1/25-1/1/1/26 99.00 16-2/5/25 MINECRAFT SERVER 29.94 AMERICAN GIRL DOLL BLANKETS JAN 2025 110.92 JANUARY 2025 FOOD FOR BOARD 42.96 CARD SLEEVES 98.19 SUBSCRIPTION 1/2-2/2/2/25 99.00 PLAYAWAY RETURN POSTAGE 64.4			SAFETY GLASSES, BUCKET, FOLDING KNIFE	50.85
WE - BOOK EASELS 133.43 DISC SLEEVES 551.18 BATH TISSUE 87.99 BATH TISSUE 35.75 PAPER TOWEL 45.75 BATH TISSUE, PAPER TOWEL, SOAP 390.26 BATH TISSUE 35.75 PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER 35.50 PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER 35.50 PAPER TOWEL 35.75 PAPER TOWEL 35.75 PAPER TOWEL 35.76 PAPER TOWEL 35.75 PAPER TOWEL 35.76 PAPER TOWEL 37.31 12/2024 JANITORIAL SVC 14.789.74 12/2024 JANITORIAL SVC 14.789.74<			ICE MELT	21.94
DISC SLEEVES 551.18 BATH TISSUE 87.99 BATH TISSUE 35.75 PAPER TOWEL 45.75 BATH TISSUE, PAPER TOWEL, SOAP 390.26 BATH TISSUE, PAPER TOWEL, SOAP 35.75 PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER 35.50 PAPER TOWEL 60.74 12/2024 MAT SERVICE 571.55 12/2024 JANITORIAL SVC 14.789.74 12/2024 JANITORIAL SVC 14.789.74 12/2024 JANITORIAL SVC 14.789.74 12/2024 JANITORIAL SVC 14.789.74 12/2025 ATSS DIGITAL PHONE LINES VIA IAD 73.31 SMARTY ADDRESS VALIDATION API ACCESS 278.30 SUBSCRIPTION 1/11/25-1/11/26 99.00 1/6-2/5/25 MINECRAFT SERVER 29.94 AMERICAN GIRL DOLL BLANKETS JAN 2025 110.92 JANUARY 2025 FOOD FOR BOARD 42.96 CARD SLEEVES 99.19 SUBSCRIPTION 1/2-2/2/25 59.90 PLAYAWAY RETURN POSTAGE 6.44 12/24 CLOUD STORAGE 135.14 NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP 37.09			PICTURE BOOK NEIGHBORHOOD LABELS	116.60
BATH TISSUE 87.99 BATH TISSUE 35.75 PAPER TOWEL 45.75 BATH TISSUE, PAPER TOWEL, SOAP 390.26 BATH TISSUE, PAPER TOWEL, SOAP 35.75 PAPER TOWEL 35.75 PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER 35.50 PAPER TOWEL 60.74 12/2024 MAT SERVICE 571.55 12/2024 JANITORIAL SVC 14,789.74 12/2024 JANITORIAL SVC 14,789.74 12/2023 S TAS DIGITAL PHONE LINES VIA IAD 73.31 MONTHLY WEBSITE HOSTING CHARGES 278.30 SUBSCRIPTION 1/11/25-1/11/26 99.00 1/6-2/5/25 MINECRAFT SERVER 29.94 AMERICAN GIRL DOLL BLANKETS JAN 2025 110.92 JANUARY 2025 FOOD FOR BOARD 42.96 CARD SLEEVES 98.19 SUBSCRIPTION 1/2-2/2/25 59.90 PLAYAWAY RETURN POSTAGE 6.44 12/24 CLOUD STORAGE 135.14 NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP 37.09			WE - BOOK EASELS	133.43
BATH TISSUE 35.75 PAPER TOWEL 45.75 BATH TISSUE, PAPER TOWEL, SOAP 390.26 BATH TISSUE 35.75 PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER TOWEL 60.74 12/2024 MAT SERVICE 571.55 12/2024 JANITORIAL SVC 14,789.74 1/2025 3 FXS DIGITAL PHONE LINES VIA IAD 73.31 SMARTY ADDRESS VALIDATION API ACCESS 54.00 MONTHLY WEBSITE HOSTING CHARGES 278.30 SUBSCRIPTION 1/11/25-1/11/26 99.00 1/6-2/5/25 MINECRAFT SERVER 29.94 AMERICAN GIRL DOLL BLANKETS JAN 2025 110.92 JANUARY 2025 FOOD FOR BOARD 42.96 CARD SLEEVES 98.19 SUBSCRIPTION 1/2-2/2/25 59.90 PLAYAWAY RETURN POSTAGE 6.44 12/24 CLOUD STORAGE 135.14 NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP 37.09			DISC SLEEVES	551.18
PAPER TOWEL 45.75 BATH TISSUE, PAPER TOWEL, SOAP 390.26 BATH TISSUE 35.75 PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER 35.50 PAPER TOWEL 60.74 12/2024 MAT SERVICE 571.55 12/2024 MAT SERVICE 571.55 12/2024 JANITORIAL SVC 14,789.74 1/2025 3 FXS DIGITAL PHONE LINES VIA IAD 73.31 SMARTY ADDRESS VALIDATION API ACCESS 54.00 MONTHLY WEBSITE HOSTING CHARGES 278.30 SUBSCRIPTION 1/11/25-1/11/26 99.00 1/6-2/5/25 MINECRAFT SERVER 29.94 AMERICAN GIRL DOLL BLANKETS JAN 2025 110.92 JANUARY 2025 FOOD FOR BOARD 42.96 CARD SLEEVES 98.19 SUBSCRIPTION 1/2-2/2/25 59.90 PLAYAWAY RETURN POSTAGE 6.44 12/24 CLOUD STORAGE 135.14 NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP 37.09			BATH TISSUE	87.99
BATH TISSUE, PAPER TOWEL, SOAP 390.26 BATH TISSUE 35.75 PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER 35.50 PAPER TOWEL 60.74 12/2024 MAT SERVICE 571.55 12/2024 JANITORIAL SVC 14,789.74 1/2025 3 FSS DIGITAL PHONE LINES VIA IAD 73.31 SMARTY ADDRESS VALIDATION API ACCESS 54.00 MONTHLY WEBSITE HOSTING CHARGES 278.30 SUBSCRIPTION 1/1/25-1/11/26 99.00 1/6-2/52 MINECRAFT SERVER 29.94 AMERICAN GIRL DOLL BLANKETS JAN 2025 110.92 JANUARY 2025 FOOD FOR BOARD 42.96 CARD SLEEVES 98.19 SUBSCRIPTION 1/2-2/2/25 59.90 PLAYAWAY RETURN POSTAGE 6.44 12/24 CLOUD STORAGE 135.14 NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP 37.09			BATH TISSUE	35.75
BATH TISSUE 35.75 PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER 35.50 PAPER TOWEL 60.74 12/2024 MAT SERVICE 571.55 12/2024 JANITORIAL SVC 14,789.74 1/2025 3 FSX DIGITAL PHONE LINES VIA IAD 73.31 SMARTY ADDRESS VALIDATION API ACCESS 54.00 MONTHLY WEBSITE HOSTING CHARGES 278.30 SUBSCRIPTION 1/11/25-1/11/26 99.01 1/6-2/5/25 MINECRAFT SERVER 29.94 AMERICAN GIRL DOLL BLANKETS JAN 2025 110.92 JANUARY 2025 FOOD FOR BOARD 42.96 CARD SLEEVES 98.19 SUBSCRIPTION 1/2-2/2/25 59.90 PLAYAWAY RETURN POSTAGE 6.44 12/24 CLOUD STORAGE 135.14 NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP 37.09				45.75
PAPER TOWEL, BATH TISSUE, SOAP 495.32 TOWEL PAPER 35.50 PAPER TOWEL 60.74 12/2024 MAT SERVICE 571.55 12/2024 JANITORIAL SVC 14,789.74 1/2025 3 FXS DIGITAL PHONE LINES VIA IAD 73.31 SMARTY ADDRESS VALIDATION API ACCESS 54.00 MONTHLY WEBSITE HOSTING CHARGES 278.30 SUBSCRIPTION 1/11/25-1/11/26 99.00 1/6-2/5/25 MINECRAFT SERVER 29.94 AMERICAN GIRL DOLL BLANKETS JAN 2025 110.92 JANUARY 2025 FOOD FOR BOARD 42.96 CARD SLEEVES 98.19 SUBSCRIPTION 1/2-2/2/25 59.90 PLAYAWAY RETURN POSTAGE 6.44 12/24 CLOUD STORAGE 135.14 NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP 37.09			BATH TISSUE, PAPER TOWEL, SOAP	390.26
TOWEL PAPER35.50PAPER TOWEL60.7412/2024 MAT SERVICE571.5512/2024 JANITORIAL SVC14,789.741/2025 3 FXS DIGITAL PHONE LINES VIA IAD73.31SMARTY ADDRESS VALIDATION API ACCESS54.00MONTHLY WEBSITE HOSTING CHARGES278.30SUBSCRIPTION 1/11/25-1/11/2699.001/6-2/5/25 MINECRAFT SERVER29.94AMERICAN GIRL DOLL BLANKETS JAN 2025110.92JANUARY 2025 FOOD FOR BOARD42.96CARD SLEEVES98.19SUBSCRIPTION 1/2-2/2/2559.90PLAYAWAY RETURN POSTAGE6.4412/24 CLOUD STORAGE135.14NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP37.09			BATH TISSUE	35.75
PAPER TOWEL 60.74 12/2024 MAT SERVICE 571.55 12/2024 JANITORIAL SVC 14,789.74 1/2025 3 FXS DIGITAL PHONE LINES VIA IAD 73.31 SMARTY ADDRESS VALIDATION API ACCESS 54.00 MONTHLY WEBSITE HOSTING CHARGES 278.30 SUBSCRIPTION 1/11/25-1/11/26 99.00 1/6-2/5/25 MINECRAFT SERVER 29.94 AMERICAN GIRL DOLL BLANKETS JAN 2025 110.92 JANUARY 2025 FOOD FOR BOARD 42.96 CARD SLEEVES 98.19 SUBSCRIPTION 1/2-2/2/25 59.90 PLAYAWAY RETURN POSTAGE 6.44 12/24 CLOUD STORAGE 135.14 NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP 37.09			PAPER TOWEL, BATH TISSUE, SOAP	495.32
12/2024 MAT SERVICE 571.55 12/2024 JANITORIAL SVC 14,789.74 1/2025 3 FXS DIGITAL PHONE LINES VIA IAD 73.31 SMARTY ADDRESS VALIDATION API ACCESS 54.00 MONTHLY WEBSITE HOSTING CHARGES 278.30 SUBSCRIPTION 1/11/25-1/11/26 99.00 1/6-2/5/25 MINECRAFT SERVER 29.94 AMERICAN GIRL DOLL BLANKETS JAN 2025 110.92 JANUARY 2025 FOOD FOR BOARD 42.96 CARD SLEEVES 98.19 SUBSCRIPTION 1/2-2/2/25 59.90 PLAYAWAY RETURN POSTAGE 6.44 12/24 CLOUD STORAGE 135.14 NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP 37.09			TOWEL PAPER	35.50
12/2024 JANITORIAL SVC14,789.741/2025 3 FXS DIGITAL PHONE LINES VIA IAD73.31SMARTY ADDRESS VALIDATION API ACCESS54.00MONTHLY WEBSITE HOSTING CHARGES278.30SUBSCRIPTION 1/11/25-1/11/2699.001/6-2/5/25 MINECRAFT SERVER29.94AMERICAN GIRL DOLL BLANKETS JAN 2025110.92JANUARY 2025 FOOD FOR BOARD42.96CARD SLEEVES98.19SUBSCRIPTION 1/2-2/2/2559.90PLAYAWAY RETURN POSTAGE6.4412/24 CLOUD STORAGE135.14NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP37.09			PAPER TOWEL	60.74
1/2025 3 FXS DIGITAL PHONE LINES VIA IAD73.31SMARTY ADDRESS VALIDATION API ACCESS54.00MONTHLY WEBSITE HOSTING CHARGES278.30SUBSCRIPTION 1/11/25-1/11/2699.001/6-2/5/25 MINECRAFT SERVER29.94AMERICAN GIRL DOLL BLANKETS JAN 2025110.92JANUARY 2025 FOOD FOR BOARD42.96CARD SLEEVES98.19SUBSCRIPTION 1/2-2/2/2559.90PLAYAWAY RETURN POSTAGE6.4412/24 CLOUD STORAGE135.14NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP37.09			12/2024 MAT SERVICE	571.55
SMARTY ADDRESS VALIDATION API ACCESS54.00MONTHLY WEBSITE HOSTING CHARGES278.30SUBSCRIPTION 1/11/25-1/11/2699.001/6-2/5/25 MINECRAFT SERVER29.94AMERICAN GIRL DOLL BLANKETS JAN 2025110.92JANUARY 2025 FOOD FOR BOARD42.96CARD SLEEVES98.19SUBSCRIPTION 1/2-2/2/2559.90PLAYAWAY RETURN POSTAGE6.4412/24 CLOUD STORAGE135.14NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP37.09			12/2024 JANITORIAL SVC	14,789.74
MONTHLY WEBSITE HOSTING CHARGES278.30SUBSCRIPTION 1/11/25-1/11/2699.001/6-2/5/25 MINECRAFT SERVER29.94AMERICAN GIRL DOLL BLANKETS JAN 2025110.92JANUARY 2025 FOOD FOR BOARD42.96CARD SLEEVES98.19SUBSCRIPTION 1/2-2/2/2559.90PLAYAWAY RETURN POSTAGE6.4412/24 CLOUD STORAGE135.14NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP37.09			1/2025 3 FXS DIGITAL PHONE LINES VIA IAD	73.31
SUBSCRIPTION 1/11/25-1/11/2699.001/6-2/5/25 MINECRAFT SERVER29.94AMERICAN GIRL DOLL BLANKETS JAN 2025110.92JANUARY 2025 FOOD FOR BOARD42.96CARD SLEEVES98.19SUBSCRIPTION 1/2-2/2/2559.90PLAYAWAY RETURN POSTAGE6.4412/24 CLOUD STORAGE135.14NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP37.09			SMARTY ADDRESS VALIDATION API ACCESS	54.00
1/6-2/5/25 MINECRAFT SERVER29.94AMERICAN GIRL DOLL BLANKETS JAN 2025110.92JANUARY 2025 FOOD FOR BOARD42.96CARD SLEEVES98.19SUBSCRIPTION 1/2-2/2/2559.90PLAYAWAY RETURN POSTAGE6.4412/24 CLOUD STORAGE135.14NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP37.09			MONTHLY WEBSITE HOSTING CHARGES	278.30
AMERICAN GIRL DOLL BLANKETS JAN 2025110.92JANUARY 2025 FOOD FOR BOARD42.96CARD SLEEVES98.19SUBSCRIPTION 1/2-2/2/2559.90PLAYAWAY RETURN POSTAGE6.4412/24 CLOUD STORAGE135.14NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP37.09			SUBSCRIPTION 1/11/25-1/11/26	99.00
JANUARY 2025 FOOD FOR BOARD42.96CARD SLEEVES98.19SUBSCRIPTION 1/2-2/2/2559.90PLAYAWAY RETURN POSTAGE6.4412/24 CLOUD STORAGE135.14NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP37.09			1/6-2/5/25 MINECRAFT SERVER	29.94
CARD SLEEVES98.19SUBSCRIPTION 1/2-2/2/2559.90PLAYAWAY RETURN POSTAGE6.4412/24 CLOUD STORAGE135.14NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP37.09				110.92
SUBSCRIPTION 1/2-2/2/2559.90PLAYAWAY RETURN POSTAGE6.4412/24 CLOUD STORAGE135.14NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP37.09			JANUARY 2025 FOOD FOR BOARD	42.96
PLAYAWAY RETURN POSTAGE6.4412/24 CLOUD STORAGE135.14NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP37.09			CARD SLEEVES	98.19
12/24 CLOUD STORAGE135.14NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP37.09				
NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP 37.09			PLAYAWAY RETURN POSTAGE	6.44
			12/24 CLOUD STORAGE	135.14
2024 1099 NEC FILINGS 92.07			NINTENDO SWITCH ONLINE FAMILY MEMBERSHIP	37.09
			2024 1099 NEC FILINGS	92.07

2024 1099 MISC FILINGS	69.99
12/2024 TEAMS PHONE AND PROOFPOINT	2,309.00
TEAMS PHONE AND PROOFPOINT MONTHLY CHARGES	2,305.75
MINIMUM WAGE LAWS TRAINING-J LAXTON	99.00
SEED DONATION SHIPPING COST	5.00
NEW READERS PRESS OKEMOS ESL PROJECT BOOKS	985.48
BOOKS	35.00
REGISTRATION VOICES FOR LIBRARIES CONFERENCE	89.00
12/2024 CASHBACK	(699.49)
REFUND SALES TAX	(24.41)
CREDIT MEMO GREEN LABEL PROTECTORS	(34.15)
	33,823.35

STRATEGIC PLANNING – SPECIAL MEETING DATES February 26, 2025

Recommendation – Select dates for the Board Strategic Planning Focus Group and Strategic Planning Retreat.

Background – Upon completion of the Community Engagement Report, MCLS will convene three 90- minute focus groups to share the results of the data and engagement reports and seek feedback on which community aspirations the Library could take a lead in supporting, as well as brainstorming ideas for how the library can help to support those aspirations. One of the focus groups will be the Board of Trustees and it needs to happen during an open meeting. The Community Engagement Report will be done by the beginning of April with the focus groups to happen afterward in mid to late April. The board may choose to schedule a special meeting for the focus group or include it as part of the COW meeting on April 16 or the regular board meeting on April 23.

MCLS will facilitate a half day retreat in which the Strategic Planning Committee and the Board of Trustees will review the community input and use the SOAR methodology to develop the core values, vision, and key strategic priorities. This meeting should be 5 to 5 $\frac{1}{2}$ hours and will be an open meeting. We generally schedule this meeting for 10 am-3 (3:30) pm with a 30-minute lunch provided by the library. This meeting should be at least three to four weeks after all community and staff engagement have been submitted in order to have time to theme, compile, and distribute the engagement report prior to the retreat. Based on the progressive timeline, MCLS is proposing either Friday, May 16 or Saturday, May 17, 10 am – 3 pm. If neither of these will work, the Board should find an alternate date further out.

BALANCE SHEET REPORT FOR CAPITAL AREA DISTRICT LIBRARIES

Balance As Of 01/31/2025

		YTD Balance	YTD Balance
L Number	Description	01/31/2024	01/31/2025
und: 101 GEN			
*** Asset			
Account T		11 858 720 22	12 (24 720 12
	sh in Tills-DTL Comp Center	11,858,729.22	13,624,739.13
	CASH Williamston Imprest Cash ENTS Investments	2,312.00	2,312.00 4,540,859.82
		4,394,754.82	
Cash		16,255,796.04	18,167,910.95
	ype: Other Assets		
	S RECEIVABLE Accounts Receivable	0.00	3,912.95
	T RECEIVABLE Interest Receivable	89,527.31	152,811.38
	EXPENSE Prepaid Expenses-Overdrive Advantage	71,256.98	95,823.55
	ECEIVABLE Taxes Receivable	8,572,706.69	8,715,434.06
Other Ass	ets	8,733,490.98	8,967,981.94
Total Ass	ets	24,989,287.02	27,135,892.89
*** Liabi	lities ***		
	ype: Accounts Payable		
	S PAYABLE Accrued YE MERS Expense	142,153.95	417,185.79
	SALARIES PAYABLE STD PAYABLE - EMPLOYEE	50,038.02	5,029.08
Accounts	Payable	192,191.97	422,214.87
Account T	ype: Liabilities-ST		
	D REVENUE Deferred Revenue - Taxes	8,572,706.69	8,715,434.06
Liabiliti	es-ST	8,572,706.69	8,715,434.06
Total Lia	bilities	8,764,898.66	9,137,648.93
	Equity ***	0,101,000100	0,200,00000
	ype: Unassigned		
	LANCE AUTOMATION Fund Balance Automation	1,000,000.00	1,000,000.00
	LANCE CAPITAL PRO Fund Balance Capital Projects	1,543,999.66	2,249,999.66
	LANCE CONTINGENCY Fund Balance Contingency	6,315,399.10	5,342,849.10
	LANCE DONATIONS RE FUND BALANCE DONATION RES -	555,255.95	555,255.95
FUND BA	LANCE DONATIONS UN FUND BALANCE DONATION UNRES	512,955.93	512,955.93
FUND BA	LANCE OPERATIONS Fund Balance - Operations	499,000.00	715,550.00
FUND BA	LANCE PENSION RESE Fund Balance- Pension Reserv	1,560,000.00	1,560,000.00
FUND BA	LANCE UNDESIGNATED Fund Balance Undesignated	814,140.31	864,140.31
Unassigne	d	12,800,750.95	12,800,750.95
Total Fun	d Equity	12,800,750.95	12,800,750.95
otal Fund 10	1 GENERAL FUND:		
OTAL ASSETS		24,989,287.02	27,135,892.89
EG. FUND BAL	ANCE - 2024	12,800,750.95	12,800,750.95
	NUES/EXPENDITURES - 2024	0.00	1,277,339.19
NET OF REVE	NUES & EXPENDITURES	0.00	0.00
ENDING FUND	BALANCE	12,800,750.95	14,078,090.14
LIABILITIES		8,764,898.66	9,137,648.93
TOTAL LIABI	LITIES AND FUND BALANCE	21,565,649.61	23,215,739.07
UT OF BALANC		3,423,637.41	3,920,153.82

POADD ES FOR CADITAL ADEA DISTRICT LIPRADIES

	BOARD FS FOR CAPI		CT LIBRARIES		
	Balanc *NOTE: Pct Budget doe	e As of 01/31/2025 s not reflect amoun Activity For	nts encumbered. YTD Balance	2025 Amended	% Bdgt
GL Number	Description	01/31/2025	01/31/2025	Budget	Used
Fund: 101 GEN Account Catego MILLAGE INCOM	ory: Revenues				
402 404 437	- Property Tax Revenue Renaissance Zone Reimbursement Industrial Facilities Tax	5,368,565.94	5,368,565.94	14,006,000.00 40,000.00 38,000.00	38.33 0.00 0.00
MILLAGE I	NCOME	5,368,565.94	5,368,565.94	14,084,000.00	38.12
PENAL FINES 658	Penal Fines Ingham County			120,000.00	0.00
659	Penal Fines Eaton County	0.00	0.00	7,500.00	0.00
PENAL FINI STATE AID	-5	0.00	0.00	127,500.00	0.00
410	PPT Reimbursement			140,000.00	0.00
553	State Aid Direct			125,000.00	0.00
554	State Aid Indirect			125,000.00	0.00
STATE AID		0.00	0.00	390,000.00	0.00
LIBRARY FEES 630	Printing Revenue	3,137.22	3,137.22	42,000.00	7.47
631	Non Resident Fees	3,000.00	3,000.00	26,000.00	11.54
LIBRARY FI	EES	6,137.22	6,137.22	68,000.00	9.03
DONATIONS					
674	Donation Income-Friends/Restricted	4,323.00	4,323.00	11,000.00	39.30
677	Donation Income-Unrestricted	802.81	802.81	4,400.00	18.25
DONATIONS		5,125.81	5,125.81	15,400.00	33.28
GRANTS 540	Grants			7,500.00	0.00
543	Grants-MMLC			15,000.00	0.00
GRANTS		0.00	0.00	22,500.00	0.00
OTHER INCOME					
542	MMLC Reimbursement			125,000.00	0.00
628 632	Universal Service Fund Income Lost and Paid Books	2,800.41	2,800.41	8,000.00 30,000.00	0.00 9.33
665	Interest Income	43,148.00	43,148.00	300,000.00	14.38
673	Sale of Fixed Assets	600.00	600.00	5,000.00	12.00
675	Misc Income	907.05	907.05	9,000.00	10.08
682	Insurance Claim Income	47.455.46	47 455 46	1,000.00	0.00
OTHER INCO		47,455.46	47,455.46	478,000.00	9.93
DUE FROM FUND 966 974	BALANCES Due from Pension Reserve DUE FROM SBITA			360,000.00 102,000.00	0.00
DUE FROM I	FUND BALANCES	0.00	0.00	462,000.00	0.00
Revenues		5,427,284.43	5,427,284.43	15,647,400.00	34.68
	Dry: Expenditures BENEFITS	5, 127,201.15	5,127,201115	19,017,100.00	51100
702	Salaries	532,810.86	532,810.86	7,350,000.00	7.25
714 715	Unemployment Insurance	40,291.90	40,291.90	1,000.00 562,280.00	0.00 7.17
715	FICA EMPLOYER SHARE HEALTH INSURANCE	40,291.90	40,291.90 82,391.47	850,000.00	9.69
717	Life & Disability Insurance	402.93	402.93	6,000.00	6.72
718	Retirement	84,462.30	84,462.30	960,000.00	8.80
719 720	Prescription Expense DENTAL INSURANCE	25,694.18 166.15	25,694.18 166.15	300,000.00 48,000.00	8.56 0.35
721	VISION INSURANCE	1,821.44	1,821.44	12,000.00	15.18
722	Workers Comp Insurance	14,701.00	14,701.00	34,000.00	43.24
724	Parking Main Library	9,040.00	9,040.00	54,500.00	16.59
	AND BENEFITS	791,782.23	791,782.23	10,177,780.00	7.78
MATERIALS	Books	62 060 87	62 060 97	1 061 780 00	6 02
727 728	Books Periodicals	63,960.87 32,797.98	63,960.87 32,797.98	1,061,780.00 34,560.00	6.02 94.90
729	DVD	11,855.51	11,855.51	222,700.00	5.32
730	Library of Things	2,784.30	2,784.30	52,500.00	5.30
731 732	Audiobooks Music	49,832.96 1,647.12	49,832.96 1,647.12	638,250.00 41,440.00	7.81 3.97
732	Databases	81,920.08	81,920.08	100,530.00	5.97 81.49
02/12/2025 03		13		Page: 1/3	

BOARD FS FOR CAPITAL AREA DISTRICT LIBRARIES

Balance As Of 01/31/2025 *NOTE: Pct Budget does not reflect amounts encumbered.

	*NOTE: Pct Budget do	oes not reflect amoun [.] Activity For	ts encumbered. YTD Balance	2025	
GL Number	Description	01/31/2025	01/31/2025	Amended Budget	% Bdgt Used
	•	01/31/2023	01/31/2023	Buuget	USeu
Fund: 101 GEN	IERAL FUND Iory: Expenditures				
MATERIALS					
734	Subscription Services	74,154.63	74,154.63	105,010.00	70.62
735	Processing Supplies	2,005.07	2,005.07	31,100.00	6.45
736	Processing Fees	3,113.03	3,113.03	68,000.00	4.58
MATERIALS		324,071.55	324,071.55	2,355,870.00	13.76
SUPPLIES 740	Office Supplies	3,565.58	3,565.58	85,000.00	4.19
740	Postage Expense	268.95	268.95	5,000.00	5.38
776	Janitorial Supplies	804.81	804.81	17,700.00	4.55
862	Gas-Delivery Vehicles	1,630.04	1,630.04	23,000.00	7.09
SUPPLIES		6,269.38	6,269.38	130,700.00	4.80
PROFESSIONAL	SERVICES				
820	Membership Fees	9,888.64	9,888.64	25,780.00	38.36
822	CONTRACTUAL SERVICES	1 276 52	1 376 53	35,000.00	0.00
823 824	Bank Fees & Services	1,276.52	1,276.52	16,000.00	7.98 0.00
825	Cooperative Membership Fee Collection Agency Fees	(16.00)	(16.00)	125,000.00 6,500.00	0.00
826	Payroll & Print Service	6,481.00	6,481.00	46,000.00	14.09
827	Web Chat Service	-,	-,	11,000.00	0.00
828	Melcat Delivery Charges	23,668.55	23,668.55	51,000.00	46.41
829	Tutoring Services	2,250.00	2,250.00	3,000.00	75.00
831 832	Marketing	10,775.51	10,775.51	151,000.00	7.14 5.56
	Programs	6,278.29	6,278.29	<u>112,820.00</u> 583,100.00	10.39
	NAL SERVICES	60,602.51	00,002.51	585,100.00	10.39
GOVERNANCE 805	Legal Services			40,000.00	0.00
805	Per Diem			10,000.00	0.00
807	Memberships - Board	13.17	13.17	1,250.00	1.05
808	Conferences - Board			10,000.00	0.00
809	Audit			22,000.00	0.00
GOVERNANC	E	13.17	13.17	83,250.00	0.02
STAFF DEVELOP	MENT				
810	Staff Training	676.96	676.96	39,250.00	1.72
811	Recruiting Expense			500.00	0.00
812 813	Hospitality Employee Recognition			5,000.00 5,000.00	0.00 0.00
		676.96	676.96	49,750.00	1.36
STAFF DEV		676.96	676.96	49,750.00	1.30
MAINTENANCE A 801	Custodial Services	13,649.56	13,649.56	237,970.00	5.74
802	SECURITY SERVICES	14,780.53	14,780.53	157,220.00	9.40
850	Telephone	1,717.31	1,717.31	22,260.00	7.71
864	Vehicle Maintenance - Delivery	1,316.65	1,316.65	10,000.00	13.17
922	Steam and Gas	8,493.98	8,493.98	110,300.00	7.70
923 924	Electricity Water and Sewer	(925.65) (131.05)	(925.65) (131.05)	208,600.00 27,700.00	0.44 0.47
925	Trash	574.42	574.42	10,570.00	5.43
930	Building Maintenance	12,597.60	12,597.60	108,700.00	11.59
MAINTENAN	CE AND UTILITIES	52,073.35	52,073.35	893,320.00	5.83
OTHER EXPENSE		- ,	· , · · · ·	··· , · · · ·	
861	Local Travel	475.16	475.16	15,000.00	3.17
955	Millage Income Refund			60,000.00	0.00
956	Property & Liability Insurance	41,436.52	41,436.52	68,000.00	60.94
957	Miscellaneous Expense	202.75	202.75	6,000.00	3.38
958 960	Sales/Use Tax	4,871.64	4,871.64	1,000.00 2,070.00	0.00 235.34
960 961	Donation Expense Restricted Donation Expense Unrestricted	4,871.64 502.72	4,871.64 502.72	2,070.00	235.34
OTHER EXP		47,488.79	47,488.79	152,070.00	31.23
TECHNOLOGY EX		,	,	,0.0100	52125
878	Firewall Upgrade Project			79,850.00	0.00
895	Internet Access	2,147.40	2,147.40	9,000.00	23.86
896	Internet Access - Hotspots	10,503.25	10,503.25	91,770.00	11.45
898	Computer System Services	5,799.89	5,799.89	34,350.00	16.88
905 906	Computer Software Computer Hardware	46,196.75 162.02	46,196.75 162.02	75,000.00 51,500.00	61.60 0.31
00 (10 (0000		14	102.02	J1, J00.00	0.51

BOARD FS FOR CAPITAL AREA DISTRICT LIBRARIES

Balance As Of 01/31/2025 *NOTE: Pct Budget does not reflect amounts encumbered.

	"NOTE. PCL Buuget does	Activity For	YTD Balance	2025	0/ pdat
GL Number	Description	01/31/2025	01/31/2025	Amended Budget	% Bdgt Used
Fund: 101 GENE	RAL FUND				
-	ry: Expenditures				
TECHNOLOGY EXP		4 4 9 5 9 5 9 5	4 4 9 5 9 5 9 5		
907	III Software & Hardware Maintenance	148,535.07	148,535.07	168,040.00	88.39
911	Mobile Training Lab			51,000.00	0.00
TECHNOLOGY	EXPENSES	213,344.38	213,344.38	560,510.00	38.06
CAPITAL OUTLAY					
873	Building Upgrades			25,000.00	0.00
889	Okemos Renovation Project			10,000.00	0.00
914	HOLT REMODEL			100,000.00	0.00
915	STOCKBRIDGE REMODEL			125,000.00	0.00
916	PUBLIC COMPUTERS	1,700.00	1,700.00	0.00	100.00
929	SBITA/LEASE PRINCIPAL PAYMENTS			102,000.00	0.00
967	Outreach Projects	135.85	135.85	70,000.00	0.19
980	Staff Furn & Equipment	597.44	597.44	46,550.00	1.28
982	BUILDINGS			175,000.00	0.00
987	GRANT EXPENSES	8,375.00	8,375.00	7,500.00	111.67
CAPITAL OU	TLAY –	10,808.29	10,808.29	661,050.00	1.64
Expenditures	-	1,507,130.61	1,507,130.61	15,647,400.00	9.63
Fund 101 - GEN	ERAL FUND:				
TOTAL REVENUES		5,427,284.43	5,427,284.43	15,647,400.00	
TOTAL EXPENDIT	URES	1,507,130.61	1,507,130.61	15,647,400.00	
NET OF REVENUE	S & EXPENDITURES:	3,920,153.82	3,920,153.82	0.00	